

SMT. CHANDIBAI HIMATHMAL MANSUKHANI COLLEGE

ULHASNAGAR – 421 003

(Affiliated to University of Mumbai)

Established in 1965, by the **Hyderabad (Sind) National Collegiate Board** (HSNC Board) which has set up more than 24 Institutes of Higher Learning. Today, it has transformed into one of the largest colleges of the University of Mumbai, with more than 12,000 students on roll in 38 departments from Six Faculties - Arts, Science, Commerce, Management, Information Technology and Mass Media, 23 undergraduate Departments, 11 Post graduate Departments, 07 Research Centre, 07 Professional courses, 07 Dual Degree Courses and 03 UGC-Sponsored Community Outreach Centres. The College has come a long way in the 21st Century with outstanding academic performance for the last eight years with the University of Mumbai ranking it high in the merit list till 2008.

According to **Vidyasagar Principal K M Kundnani**, who built the College brick by brick, *true education ought to focus, primarily, on the disciplining of both the mind and the body*. One of the main objectives in establishing this College was to provide viable educational opportunities for the children of the Sindhi Community, which had been displaced due to the Partition of India in 1947, and the backward communities of the city of Ulhasnagar and its neighboring districts.

Smt CHM College is situated right opposite Ulhasnagar railway station and located about 60 kms. from Mumbai in lush surroundings, in an area of 16 acres, with spacious classrooms, library, office, staff-common room, canteen, annex building, extension building and very well developed Sports Grounds.

The National Service Scheme has literally grown from strength to strength from 100 in 2001 to 300 in 2008. The College with strong units of N.S.S., N.C.C., Sports, has emerged as the focal point of Extension activities organised in the city in co-ordination with UGC Sponsored Women's Study Center, Gandhian Studies Center, National Youth Network, and YCMOU. The involvement of the students in various outreach programmes has ensured that they imbibe social values, and are sensitized towards social commitment. Further, their knowledge and skills are used not only for personal enrichment, but also for the service of society.

Highlights - 2009-2010

The College has consistently figured in the Top Ten **Sports Rankings of UOM**. The highest ranking was 4th Ranking in 2003-2004. **Fifth ranking** in Sports in the University of Mumbai, consistently, for the **eighth** consecutive year. 16 students represented the University of Mumbai in Inter-University Tournaments and 75 students selected to represent Maharashtra; won 11 medals at National level and 01 student represented India at the International level.

In Cultural Events, 17 students won prizes in Intercollegiate Youth Festival. 01 student won "Crazy Kiya Re" Reality Dance Show on Doordarshan National TV Channel

NCC Cadets have been consistently selected for the prestigious Republic Day Parade at Delhi with highest award in NCC - the Prime Ministers' Baton - being awarded to our NCC Cadet in 2001. 01 student participated in **RD** parade, New Delhi this year.

CHM-UMC Initiatives: 'Clean and Healthy Ulhasnagar' and 'Education for All' Survey Projects as part of Foundation Course Projects. **Vermicomposting, Cleaning Up of Waldhuni River and Weather Station** Projects undertaken

The pioneering **International Conference on Empowerment of Women through Adult Education** organised by the UGC sponsored WSC and GSC of the College. **Human Rights Week** organised consecutively for the second year in association with The American Centre, Mumbai

11 Minor Research Projects of UGC and the UOM undertaken by the teachers of the College

The Courses Of Study

Undergraduate

Science : Biotechnology, Botany, Chemistry, Computer Science, Mathematics, Microbiology, Physics, Zoology,

Arts : Economics, English, Geography, Hindi, History, Marathi, Pol. Science, Psychology, Sindhi, Sociology

Commerce : Accounts, Management.

Professional Courses-Undergraduate

- 1) B.Sc. in Computer Science
- 2) Bachelor of Management Studies (B.M.S.)
- 3) Bachelor of Mass Media (B.M.M.)
- 4) B.Sc. Information Technology.
- 5) B.Com (Accounts & Finance)
- 6) B.Com.(Banking & Insurance)
- 6) B.Com.(Banking & Insurance)
- 7) B.Sc. in Biotechnology
- 8) B. Com. (Financial Marketing)

Post Graduate & Research

Post Graduate

M.Sc.(By Papers) : Microbiology, Organic Chemistry

M.Sc.(By Research) : Microbiology, Physics, Botany

M.Com. (Un-Aided) : Business Management

M.A. (Un-Aided) : Economics, English, Geography, Hindi, Marathi

Research

Ph.D. : Microbiology, History, Sindhi, Hindi, Botany, Physics & English

Vocational Courses (Dual Degree Course)

- | | |
|--|---------------------------------------|
| 1) Computer Maintenance | 2) Family Business Management |
| 3) Acutarial Science & Op. Mgt. | 4) Secretarial Practice & Office Mgt. |
| 5) Environment Auditing | 6) Travel & Tourism. |
| 7) Design & Maintenance of Electric & Electronic Equipments. | |

Details of Courses

Science Faculty

F.Y.B.Sc.

6 Units in Science Discipline (600 Marks)

1 Unit in Foundation Course paper - I (100 marks) (Project of 20 Marks is compulsory and last date of submission is 02, January, 2009) &

Any **ONE** Combination of the following (2 papers in each subject.)

- 1) Chemistry, Physics and Mathematics
- 2) Chemistry, Physics and Botany
- 3) Chemistry, Physics and Zoology
- 4) Chemistry, Botany and Zoology
- 5) Chemistry, Microbiology and Zoology
- 6) Chemistry, Microbiology and Botany
- 7) Physics, Mathematics and Computer Science
- 8) Chemistry, Botany and Biotechnology

S.Y.B.Sc.

6 Units in Science Discipline (600 Marks)

1 Unit in Foundation Course paper – II (100 Marks) (Project of 20 Marks is compulsory and last date of submission is 02, January, 2009) &

Any **ONE** Combination of the following (3 papers in each subject.)
offered at FYBSc

- | | |
|-------------------------------------|---------------------------------|
| 1) Physics and Mathematics | 2) Chemistry and Physics |
| 3) Chemistry and Botany | 4) Chemistry and Zoology |
| 5) Chemistry and Microbiology | 6) Physics and Computer Science |
| 7) Mathematics and Computer Science | 8) Botany and Zoology |
| 9) Botany and Microbiology | 10) Zoology and Microbiology |
| 11) Chemistry & Biotechnology | |

T.Y.B.Sc.

6 Units in Science Discipline (600 Marks)

2 Units in Applied Component (200 Marks)

A) Any ONE of the following Subjects offered at SYBSc

- | | | |
|-----------------|------------|----------------|
| 1) Chemistry | 2) Physics | 3) Mathematics |
| 4) Microbiology | 5) Botany | 6) Zoology |

B) Any ONE of the following APPLIED COMPONENT GROUP (Two Papers)

- | | |
|----------------------------------|-------------------------------|
| 1) Drugs and Dyes | 2) Electronic Instrumentation |
| 3) Comp. Prog. & System Analysis | 4) Bio-technology |
| 5) Horticulture and Gardening | 6) Economic Entomology |

Admission to Courses in Computer Science & Biotechnology

Students seeking admission to these courses, if admitted, can take ONLY following combination/Subject at FY, SY and TY level.

Course	FY	SY	TY
Computer Science	PMCS	PCS OR MCS	Comp.Sc.
Biotechnology	CMiBt OR CBBt	CBt	Bio-Tech

M.Sc. & Ph.D.

M.Sc. (By Papers) : Organic Chemistry (10 Seats)

Microbiology (10 Seats)

The admissions to the M.Sc. Course will be given as per Mumbai University Rules – H.138K. The scheme of examination in M.Sc. is in Two Parts i.e., PART-I and PART-II. There will be four theory papers at both Part I & Part II, each carrying 75 marks and four practicals, each carrying 50 marks.

M.Sc. (By Research) : Microbiology (10 Seats)

Physics (2 Seats)

Botany (8 Seats)

The Course consists of two theory papers and research leading to the desertaion, the topic & synopsis of the desertaion shall be approved by the University prior to student's registration to M.Sc. (By Research) Course.

Ph.D. : Microbiology, Botany & Physics

Research leading to thesis, the topic & synopsis of the thesis shall be approved by the University prior to student's registration to Ph. D. Course. A student is expected to pursue the re-search for minimum 6 terms and maximum 8 terms.

Arts Faculty

F.Y.B.A.

Students have to select the following SIX PAPERS (600 Marks)

A) Compulsory Subjects

- 1) Communication Skills in English
- 2) Foundation Course Paper – I (Project of 20 Marks is compulsory and last date of submission is 02, January, 2010)
- 3) Modern Indian Language -a) Hindi or b) Marathi or c) Sindhi

B) Optional Subjects (Students have to select ANY THREE of the following subjects)

- 1) (a) Economics or (b) Sociology
- 2) (a) English or (b) Marathi or (c) Sindhi

3) (a) History or (b) Geography or (c) Hindi

4) (a) Psychology or (b) Political Science

5) Mathematics (*Lectures with F.Y.B.Sc. Mathematics Paper – I*)

*N.B. 1) As per University of Mumbai rules, Tutorials are **mandatory**, for **Communication Skills in English**. 2) Optional Subjects selected at FYBA can not be changed at SYBA.*

S.Y.B.A.

Students have to select the following EIGHT PAPERS (800 Marks)

A) Compulsory Subject

Foundation Course Paper – II (Project of 20 Marks is compulsory and last date of submission is 02, January, 2009)

B) Applied Component Group - ANY ONE of the Following:

- | | |
|--------------------------------|---------------------------|
| 1) Entrepreneurial Development | 2) Population Study |
| 3) Health Psychology | 4) Business Communication |
| 5) Mass Communication | 6) Womens' Studies |
| 7) Travel and Tourism | |

C) Optional Subjects

Optional Subjects offered in F.Y.B.A. are continued at SYBA with **TWO PAPERS** in each subject

T.Y.B.A.

Students have to select **ANY ONE** subject with SIX PAPERS or ANY TWO subjects with THREE PAPERS in each, out of the three optional subjects offered at S.Y.B.A.

NOTE: Admission to the above subject is provisional subject to availability of adequate number of students and restriction of number of seats in the subject.

Departments of History, Geography & Psychology organise Excursions to relevant places, to support the curriculum.

M.A. (Unaided): Economics, English, Geography, Hindi, Marathi -(60 Seats per Subject)

Ph.D. : English, History, Hindi, Sindhi

The topic & synopsis of the thesis shall be approved by the University prior to students' registration. A student is expected to pursue research for minimum 06 and maximum 08 terms

Commerce Faculty

F.Y.B.Com.

Students have to select the following **SEVEN PAPERS** (700 Marks)

- 1) Foundation Course Paper – I (Project of 20 Marks is compulsory and last date of submission is 02, January, 2009)
- 2) Business Communication
- 3) Business Economics Paper – I
- 4) Environmental Studies
- 5) Mathematical and Statistical Techniques
- 6) Accountancy and Financial Management Paper – I
- 7) Commerce Paper – I (Business System & Society)

N.B. As per University of Mumbai rules, Tutorials are **mandatory**, in the subjects of **Business Communication and Mathematical and Statistical Techniques**.

S.Y.B.Com.

Students have to select the following **SIX PAPERS** (600 Marks)

- 1) Foundation Course Paper – II (Project of 20 Marks is compulsory and last date of submission is 02, January, 2009)
- 2) Applied Component (**Any One** of the following)
 - a) Field Sales Management
 - b) Company Secretarial Practice
 - c) Economic System
 - d) Advertising
- 3) Business Economics Paper – II
- 4) Accountancy and Financial Management Paper – II
- 5) Business Law
- 6) Commerce Paper – II (Marketing & Finance)

T.Y.B.Com.

Students will have to offer SEVEN PAPERS (700 Marks)

Compulsory subjects.

- 1) Management and Production Planning
- 2) Business Economics Paper – III

Optional Subjects

- 3) Financial Accounting and Auditing - I
- 4) Auditing and Cost Accounting - II
- 5) Introduction to Management Accounting - III

OR

- 3) Management & Organisation Development - I
- 4) Financial Management - II
- 5) Marketing Management - III

6-7) Applied Component Subjects (ANY TWO subjects to be selected from the following):

- a) Export Marketing
- b) Industrial Psychology
- c) Computer Systems and applications - 240 seats (on merit)
 - 1. Theory paper - 80 marks, Three hours duration
 - 2. Practical examination (20 marks) will be conducted at college.
- d) Labour Welfare
- e) Sindhi
- f) Hindi
- g) Marathi
- h) Marketing Research
- i) Direct & Indirect Taxation (700 seats only)

Note: 60 seats of **Computer System** shall be kept reserved for those students who offer **languages**. (20 seats in each **language**, On merit)

For Degree College : Students seeking admission (subject to availability of seats) in S.Y., T.Y. B.A., B.Com., B.Sc. from other colleges (Affiliated to Mumbai University) are required to bring **NOC** stating confirmation of enrollment / Eligibility No. date and Academic Year

M.Com.(Unaided)

(60 Seats)

College has introduced Post Graduate Course (**M.Com.**) in Business Management stream from 2004-2005.

Professional Courses

B.Sc. with Computer Science

96 Seats

The College introduced the BSc with Computer Science course in the academic year 1999-2000, the very year in which the University of Mumbai introduced this course. It has been catering to the demands of advanced computer education for senior science students and it has been going strong for the past one decade. Admissions are granted as per University of Mumbai Circular No. UG/284 of 2007 dated 16th June, 2007 and are subject to revision from time to time

Examination pattern : FY, SY :Term-wise and For TY - yearly pattern.

Bachelor of Management Studies (B.M.S.)

120 Seats

The B.M.S. course is an integrated course which has a blend of subjects taken from Arts, Science & Commerce fields, thus enabling the all-round development of a student and preparing him/her to face the challenges of the changing world successfully. The duration of this course is **Three Years** spread over six semesters. **Students with minimum 45% marks, in first attempt, at H.S.C. std. only are eligible.** Admissions are granted as per University of Mumbai Circular No. UG/278 of 2007 dated 16th June, 2007 and are subject to revision from time to time.

Examination pattern : Semesters. Two Examinations are conducted, one each at the end of every term.

Bachelor of Mass Media (B.M.M.)

60 Seats

The B.M.M. course is the window of opportunity for those who want to mould their career mainly in the field of Journalism or Advertising. The course also emphasizes on personality development of all the students. The duration of this course is **Three Years** spread over six semesters. **Students with minimum 45% marks, in first attempt, at H.S.C. std. only are eligible.** Admissions are granted as per University of Mumbai Circular No. UG/279 of 2007 dated 16th June, 2007 and are subject to revision from time to time

Examination pattern : Semesters. Two Examinations are conducted, one each at the end of every term.

Bachelor of Science Information Technology (B.Sc. I.T.)

60 Seats

The three year B.Sc.I.T. was introduced in the year 2001-02. **Students with 45% marks at H.S.C. with Maths only are eligible.** Candidates who have passed Diploma in Comp.Enggn./I.T./Elec., Electronics & Video and allied br./Mechanical & allied br., Civil & allied branches of Engg after SSC (X Std) and Candidates with Post HSC Diploma in Comp.Engnn/Comp.Sc./Comp.Tech./I.T and allied branches, recognized by Board of Technical Education are eligible for direct admission to Second Year of B.Sc. I.T. degree course.

Admissions are granted as per University of Mumbai Circular No. UG/283 of 2007 dated 16th June, 2007 and are subject to revision from time to time

Examination pattern : Semesters. Two Examinations are conducted, one each at the end of every term

B.Com in Accounting and Finance.**60 Seats**

The B.Com Degree Course in Accounting and Finance has been introduced in the Academic year 2003-2004. It is a three year degree professional course which seeks to open up career avenues in the corporate and government sectors in Accounting and Finance. **Students with minimum 45% marks, in first attempt, at H.S.C. std. only are eligible.**

Examination pattern : Semesters. Two Examinations are conducted, one each at the end of every term. The B.Com.

B.Com. in Banking & Insurance**60 Seats**

Degree Course in Banking & Insurance was introduced in the academic year 2003-2004. It is a three year degree professional course which seeks to open up job opportunities for students in the Banking and Insurance sectors. **Students with minimum 45% marks, in first attempt, at H.S.C. std. only are eligible.**

Examination pattern : Semesters. Two Examinations are conducted, one each at the end of every term.

B.Sc. with Biotechnology**35 Seats**

The BSc with Biotechnology course has been introduced from 2004-2005, opens up sound opportunities in academic field, research and industries. These subjects account for studies in various fields like environmental biotechnology, agricultural biotechnology, industrial biotechnology, genetic engineering, vaccines and antibiotic production and various other fields which are growing for the cause of human welfare. Admissions to this course are strictly on merit as per University of Mumbai Circular No. UG/282 of 2007 dated 16th June, 2007 and are subject to revision from time to time

Examination pattern : FY, SY : Term-wise and For TY - yearly pattern.

B.Com. in Financial Marketing**60 Seats**

Degree Course in Financial Marketing has been introduced in the academic year 2008-2009. It is a three year professional degree course which seeks to open up job opportunities for students in Financial Marketing Areas. **Students with minimum 45% marks, in first attempt, at H.S.C. std. only are eligible.**

Examination pattern : Semesters. Two Examinations are conducted, one each at the end of every term.

Vocational Courses

Vocational Courses have been introduced by the University Grants Commission from the Academic Year 2003-2004 and our college is one of the few Colleges to initiate them. Vocational courses can be undertaken along with the regular degree of Arts/Science/Commerce. These are Dual Degree courses.

Each Vocational course is oriented towards the acquisition of professional skills. Any of the vocational course can be taken by a student who is enrolled in any faculty of the college with the condition that he/she can join only one vocational course at a time.

1. Computer Maintenance (Dual Degree Vocational Course): (30 Seats)

This course has been introduced from the year 2002-03 as an add-on course. Students who have passed XII std. are eligible. At the end of first year student gets Certificate from Univ. of Mumbai. On successful completion of second year, student is eligible to get a Diploma in Computer Maintenance and after completing third year, student gets Advanced Diploma in Computer Maintenance from University of Mumbai.

2. Actuarial Science & Operational Management:(30 Seats)

Actuarial Science is the scientific and statistical calculation of Insurance risk and premiums - a very significant requirement in the ever-expanding world of the Insurance Service Industry. By introducing this course we seek to provide the theoretical and conceptual understanding and the basic foundation for one of the most prominent service sectors today. The course will also provide application of statistical techniques in the insurance industry. The job opportunities accruing from this course are, therefore, unlimited.

3. Design & Maintenance of Domestic and Industrial (Electrical & Electronic Appliances) : (30 Seats)

The Course in Design and Maintenance of Domestic and Industrial (Electrical and Electronic) Appliances is being looked after by the Department of Physics. It has been designed to fulfill the needs and requirements of job opportunities in local markets and industries, for freshers without any experience in the subject Electricity and Electronics.

Over the three years, this course provides students exposure in the basic concepts of electricity and electronics, analog and digital circuits and their applications and theoretical knowledge of widely used appliances. Adequate practical training will be provided in lab sessions, and hands-on experience, working with widely used electric and electronic appliances in everyday use.

4. Environmental Auditing : (30 Seats)

In view of the emerging opportunities in the environmental field in the long and short term, the course in Environmental Auditing is undertaken by the Department of Chemistry - it is of immense help to students in getting jobs in textiles, paper and other manufacturing industries. It will also assist such factories to control environmental pollution.

5. Family Business Management : (30 Seats)

Ulhasnagar is an enterprising centre and the nerve-centre of business activity. Businesses - small and large have flourished here in the post-independence and post-partition era. People here are hard working, with expert entrepreneurial skills and business families are the norm in this township. Items like steel and wood furniture manufactured here are sold in almost all parts of the country. Further, Ulhasnagar is also a hectic retailing centre.

It is keeping this spirit in view that we started the course in Family Business Management to provide the know-how and the skills to manage, expand, consolidate and contribute to family business. This course in Family Business Management will indeed, prove a boon to our students and the business families of Ulhasnagar.

6. Secretarial Practice and Office Management : (30 Seats)

Administration is the backbone of any organisation. The efficient management of any unit is a key to its services. The main objectives of the course in Secretarial Practice and Office Management are to teach basic secretarial and managerial skills to students, enhance their correspondence and communication skills, to introduce students to modern methods of commercial correspondence. It also seeks to acquaint students with the current scenario and initiate them into the dynamics of running an office smoothly. This knowledge will not only open up new opportunities to students in various offices, both in rural and urban areas, it will also assist in focussing upon the importance of the role and functions of the Secretary in every set up leading to an improvement in the perceptions of the status and image of the Secretary.

7. Travel and Tourism : (30 Seats)

Tourism has emerged as one of the key industries in a globalised scenario, since it provides historical and geographical interface, cultural exchange, economic advantage, and also promotes global peace and understanding.

Vocational Courses in Travel and Tourism have been popular for more than a decade now, since there is tremendous employment potential for the young professionals in this field. At present there are no institutes in the neighbourhood of Ulhasnagar that provide formal and Academic training in this burgeoning field. Our course in Travel and Tourism is being managed by the Department of Geography and Commerce, and it seeks to fill in this lacuna and provide

career openings to our students in this area.

Admission Requirements

A Student from Degree College is eligible for the Vocational Courses. These are modular courses and a student of degree college can join the course at any level. The preference is given to students of the First Year Degree Course so that they can pursue this course for next three years and obtain along with their regular degree in Arts/Science/Commerce /Management/Mass Media/I.T./Computer Science, an additional degree to strengthen employment viability. A limited number of seats are available to the students of Second Year.

Application Procedures

The prospectus and form can be obtained from the inquiry counter on payment of Rs. 20 at the time of F.Y. Degree admissions. The information and forms can also be downloaded from the college website www.chm.edu Last date for receiving the forms is **30th July, 2008**.

The complete application form is to be submitted to the office between 10am to 1.00 pm and the acknowledgement is to be obtained.

Subsequently, the candidate will receive an e-mail message, indicating either that he/she has been admitted or needs to come for an interview.

Admission process:

Every Vocational Course has limited seats, i.e., 30 in each course. In case of excess applications, the seats will be allotted on the basis of a written test/Interview for that course.

The list of the admitted students will be displayed on the Notice Board of Vocational Courses on the Ground Floor and students who provide the e-mail id in the admission form shall be informed about the admission through e-mail too. The decision of the Admission Committee in the selection of the students for the Course will be final and binding.

Technological Requirements

It is advisable for the Students to be computer savvy and to have access to e-mail and the World Wide Web. Those students who do not have access to the Computer and Internet can avail themselves of this facility at nominal charges at our computer center in the evening from 5pm to 8pm with prior registration.

Teaching Format

The classroom teaching employs video, audio, photographs and slides, faculty and guest lectures, Seminars, Conferences and class discussions. The students are required to do hands-on training of 2 weeks in a year, during the summer vacation, for which they will receive expert guidance.

Students are expected to keep a personal learning journal, successfully pass the tests, participate in group projects/Discussion. The most exciting learning, however, comes from listening to an interesting variety of speakers who are expected to form the core faculty of the Vocational Course.

Degrees Awarded

- Certificate** - After successful completion of First Year
Diploma - After successful completion of Second Year
Advanced Diploma - After successful completion of Third Year

Fee Structure for Vocational Courses*

For Add-on Vocational Courses in Arts & Commerce faculties

- | | | |
|---------------------------|---|---------------------|
| 1. Certificate Level | : | Rs. 2000/- per year |
| 2. Diploma Level | : | Rs. 2500/- per year |
| 3. Advanced Diploma Level | : | Rs. 3000/- per year |

For Add-on Vocational Courses in Science

- | | | |
|---------------------------|---|---------------------|
| 1. Certificate Level | : | Rs. 3000/- per year |
| 2. Diploma Level | : | Rs. 3500/- per year |
| 3. Advanced Diploma Level | : | Rs. 4000/- per year |

***The Fee structure of all the courses is subject to revision at any time, as per University circulars from time to time.**

REFUND OF FEES

Degree College (Subject to revision from time to time)

Ordinance relating to the refund of all the fees shall be related to all the faculties

O.2859 (a) All fees paid by a student at the time of admission shall be refunded to him/her after deduction of Rs. 10/- as administrative charges, if the student informs the Principal of the college/institution, in writing, before the date of commencement of the term that he/she desires to cancel his/her admission.

(b) If a student informs the Principal of the college/institution in writing within 20 days from the date of commencement of the term that he/she desires to cancel his/her admission, all fees shall be refunded to him/her after deduction of Rs. 30/- as administrative charges.

O.2859 (A) All fees paid by a student at the time of admission shall be refunded to him/her after deduction of Rs. 50/- as administrative charges provided;

(i) At the time of applying for admission, if he/she intimates in writing that he/she has also applied or intends to apply for admission to one or more of the professional colleges or institutions or departments affiliated to this university which imparts instructions for degree courses in Engineering, Architecture, Pharmacy, Physiotherapy, Technology, Medicine, Dentistry, Ayurved/Unani Medicine, Homeopathy, Painting, Commercial Art, Home Science and the courses conducted by National Defence Academy or Indian Institute of Technology or Regional college of Engineering.

(ii) He/she withdraws his/her application in writing within 7 days from the date of admission to a professional college or a course mentioned in (i) above, but not later than 31st August of the same academic year. In such cases it shall be binding on the student to produce documentary proof of his/her being admitted to the professional course.

O.2859 (B) All fees paid by a student at the time of admission shall be refunded to him/her after deduction of Rs. 250/- or all prescribed fees whichever is less as administrative charges provided:

At the time of applying for admission, if he/she intimates in writing that he/she has also applied or intends to apply for admission to one or more of the professional colleges or institutions or departments affiliated to this university which imparts instruction for degree course in Engineering, Architecture, Pharmacy, Physiotherapy, Occupational Therapy, Audiology & Speech Therapy, Technology, Medicine, Dentistry, Ayurved/Unani Medicine, Homeopathy, Painting, Commercial Art, Home Science and courses conducted by National Defence Academy or Indian Institute of Technology or Regional college of Engineering. He/She withdraws his/her application in writing within 7 days from the date of admission to a professional college or a course mentioned in (i) above, but not later than 30th September of the same academic year. In such cases it shall be binding on the student to produce documentary proof of his/her being admitted to the professional course.

Professional Courses

The refund of fees in **professional courses** will be done on as prorata basis as they are un-aided courses. **No refund of fees will be made even on prorata basis, after 31st August.**

Fees Structures (Degree College - Other than Professional Courses)
(Subject to revision at any time during the year 2008 - 2009)

Sr. No.	For full Year	For full fee paying students	for P.T.C./F.F./ etc.
1.	Tuition Fees	Rs. 800/-	-- --
2.	Laboratory fees (for Science students only)	Rs. 800/-	675
3.	Laboratory fees (for T.Y.B.A. students offering Psychology and Geography)	Rs. 800/-	-- --
4.	Library Fees	Rs.200 /-	Rs. 150/-
5.	Gymkhana Fees	Rs.200/-	Rs. 150/-
6.	Other Fees /Extra Curr. Activities	Rs. 250/-	Rs. 225/-
8.	Magazine Fees	Rs. 100/-	Rs. 100/-
9.	Identity Card	Rs. 50/-	Rs. 50/-
10.	Group Insurance	Rs. 20/-	Rs. 20/-
11.	Student's Welfare Fund	Rs.50/-	Rs. 50/-
12.	Utility Fees	Rs. 250/-	Rs. 250/-
13.	Development Fees	Rs. 500/-	Rs. 500/-
14.	Enrolment Fees (for F.Y. Only)	Rs. 220/-	Rs. 220/-
15.	Examination FeesFY & SY	Rs. 600/-	Rs. 600/-
18.	Caution Money (Refundable)(FY)	Rs. 150/-	Rs. 150/-
19.	Library Deposit (Refundable)(FY)	Rs. 200/-	Rs. 200/-
20.	VC Fund	Rs. 20/-	Rs. 20/-
21.	Univ. Sports & Cult. Activity	Rs. 30/-	Rs. 30/-
22.	E-Charge	Rs. 20/-	Rs. 20/-
23.	Disaster Relief Fund	Rs. 10/-	Rs. 10/-
24.	Lab. Deposit for Science(FY)	Rs. 400/-	Rs. 400/-

For those students seeking admission to the College under Reserved Category (SC/ST/NT/VJ/DT/OBC/SBC) ONLY Rs. 220=00 will be charged, if the documents as specified in the prospectus page No. 18,19 and 20 are produced at the time of admission

Fee Structure for B.M.M., B.M.S., B.C.B.I. & B.C.A.F.

Sr. Details	B.M.M.	B.M.S.	BCBI	BCAF	BSc.IT
1. Tuition Fees	10000	10000	10000	10000	10000
2. Library Fees	300	300	600	600	1200
3. Laboratory Fees	--	--	--	--	6000
4. Gymkhana Fees	200	200	200	200	200
5. Other Fees / Extra Curri	250	250	250	250	250
6. E-Suvidha	50	50	50	50	50
7. Magazine Fees	100	100	100	100	100
8. ID & Library Cards	50	50	50	50	50
9. Group Insurance	20	20	20	20	20
10. Students Welfare Fund	50	50	50	50	50
11. Utility Fees	250	250	250	250	250
12. Development Fund	500	500	500	500	500
13. Enrolment Fees(Only at F.Y)	220	220	220	220	220
14. E-charges	20	20	20	20	20
15. Examination Fees (FY&SY)	1320	1270	1320	1320	1320
16. Industrial Visit*	500	500	500	500	500(TY)
17. Caution Money(FY)	150	150	150	150	250
18. Library Deposit (FY)	200	200	200	200	500
19. Comp. Lab Fees*	1000	1000	1000	1000	--
20. Laboratory Deposit(FY)	400	400	400	400	400
21. V.C. Fund	20	20	20	20	20
22. Disaster Relief Fund	10	10	10	10	10
23. Project Fees (Only at T.Y.)	500	500	500	500	500
24. Admission Processing**	200	200	200	200	200

* Wherever it is applicable as per the syllabus

** Only at the time of Entry and students seeking admission in SY/TY from outside college.

Total Fees of various classes

F.Y.B.M.M.	Rs. 15,710=00	F.Y.B.C.B.I.	Rs. 17,060=00
S.Y.B.M.M.	Rs. 14,170=00	S.Y.B.C.B.I.	Rs. 15,470=00
T.Y.B.M.M.	Rs. 12,850=00	T.Y.B.C.B.I.	Rs. 13,150=00
F.Y.B.M.S.	Rs. 15,640=00	F.Y.B.C.A.F.	Rs. 16,040=00
S.Y.B.M.S.	Rs. 14,120=00	S.Y.B.C.A.F.	Rs. 14,970=00
T.Y.B.M.S.	Rs. 12,850=00	T.Y.B.C.A.F.	Rs. 12,650=00

Fee Structure for B.F.M., B.Sc. Computer Science & Biotechnology

Sr. Details	B.F.M.	B.Sc. CS		B.Sc.Bio	
		SY	TY	SY	TY
1. Tuition Fees	10000	1000	12000	10000	10000
2. Library Fees	600	500	500	300	1200
3. Laboratory Fees	--	1200	1200	1200	1200
4. Gymkhana Fees	200	200	200	200	200
5. Other Fees / Extra Curri	250	250	250	250	250
6. E-Suvidha	50	50	50	50	50
7. Magazine Fees	100	100	100	100	100
8. ID & Library Cards	50	50	50	50	50
9. Group Insurance	20	20	20	2	
10. Students Welfare Fund	50	50	50	50	50
11. Utility Fees	250	250	250	250	250
12. Development Fund	500	500	500	500	500
13. Enrolment Fees(Only at F.Y)	220	--	--	--	--
14. E-charges	20	20	20	20	20
15. Examination Fees (FY&SY)	1320	585	--	585	--
16. Industrial Visit*	500	--	--	--	--
17. Caution Money(FY)	150	150	150	150	250
18. Library Deposit (FY)	200	200	200	200	500
19. Comp. Lab Fees*	1000	1000	1000	1000	--
20. Laboratory Deposit(FY)	400	400	400	400	400
21. V.C. Fund	20	20	20	20	20
22. Disaster Relief Fund	10	10	10	10	10
23. Project Fees (Only at T.Y.)	500	500	1000	500	1000
24. Admission Processing**	200	200	200	200	200

* Wherever it is applicable as per the syllabus

** Only at the time of Entry and students seeking admission in SY/TY from outside college.

Total Fees of various classes

F.Y. Comp Sci	Rs. 13,875=00	F.Y.B.F.M.	Rs. 15,990=00
S.Y. Comp Sci	Rs. 10,860=00	S.Y.B.F.M.	Rs. 14,820=00
T.Y. Comp Sci	Rs. 12,775=00	T.Y.B.F.M	Rs. 13,500=00
F.Y. Biotech	Rs. 12,875=00	F.Y. I.T.	Rs. 22,660=00
S.Y. Biotech.	Rs. 10,860=00	S.Y. I.T.	Rs. 20,070=00
T.Y. Biotech	Rs. 12,775=00	T.Y. I.T.	Rs. 19,750=00

Examination Rules

Rules for conduct of F.Y. and S.Y. B.A., B.Sc. and B.Com.

Examinations held by the affiliated colleges on behalf of University.

There shall be two examinations, one at the end of each term and they shall be called First Term Examination and Second Term Examination respectively. Both Term Examinations shall be of equal marks and of equal duration. The First Term Examination shall be based on the portion of the syllabus taught in First Term and the Second Term Examination shall be based on the portion of the syllabus taught in Second Term as prescribed by the Boards of Studies and approved by the Academic Council.

I The Practical Examination in a subject shall be held only once and before the end of Second Term.

II Schemes for the paper without Practicals and paper with Practical

A. Paper without practicals	Marks	(50 + 50) = 100
First Term Examination	Marks	50 (Duration 2 Hrs.)
Second Term Examination	Marks	50 (Duration 2 Hrs.)
B. Paper with Practicals	Marks	(30 + 30) = 60
First Term Examination	Marks	50 (Duration 2 Hrs.)
Second Term Examination	Marks	50 (Duration 2 Hrs.)

(Marks secured at each term examination are to be converted out of 30 marks.)

Practical examination	Marks	40 per paper.
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III **Additional Examination:**

Eligibility to appear at the additional examination:

A. A student who does not appear in some or all the papers, either at the First Term Examination or at the Second Term Examination on medical grounds or for representing the college / University in sports, cultural activities, activities of NCC, NSS, conducted by recognized bodies / competent authorities or any other reason which is considered valid under exceptional circumstances and to the satisfaction of the Principal, is eligible to appear for the additional examination.

A student who does not appear at both term examinations shall not be eligible to appear for the additional examination. A student, who could not appear for the examination due to these reasons should inform the college authorities, preferably before the commencement of the said examination with all relevant documents in original, or within 3 days of the commencement of examination, failing which He/She forfeit the right to appear in additional examination.

B. The additional examination shall be of two hours duration and of 50 marks per paper / subject. The student shall appear for the paper/subject of the term examination which he/she has missed. Students who want to appear for the additional examination for any of the above mentioned reasons, should apply immediately for the same with the copy of documentary evidence for justification.

IV. **Standard of Passing:**

The passing in the subject shall be based on the aggregate of marks of First and Second Term

Examinations taken together or the marks of First Term Examination and the additional examination taken together or marks of Second Term Examination and the additional examination taken together.

The appearance at both term examinations, tutorial evaluation and the practical examination shall be compulsory.

In order to pass in a subject, a student must secure:

- a) A minimum of 35% marks in subject, having only one paper.
- b) In a subject having more than one paper, a minimum of 20% marks in each paper and a minimum of 35% marks in aggregate.
- c) In case of subject with practicals, a minimum of 35% marks in practicals separately.

V. There shall be no facility of revaluation of answer-books at the F.Y., S.Y. B.A., B.Sc. and B.Com. examinations conducted by the colleges. However, the facility for verification of marks shall be available. The verification will be done by the Examination Committee. In the event of any discrepancy noted, rectification shall be effected by the concerned examiner. For any reason, if the concerned examiner is not available, the Examination Committee, in consultation with the Principal, may authorize another subject teacher in the college to make necessary corrections.

VI. Ex-Students:

Candidates who have been declared failed at the examination or who have been allowed to keep terms for the higher class shall appear as Ex-Student for the annual examination held by their respective colleges.

VII:Annual Examination:

(a). Eligibility to appear at Annual Examination:

A student who has failed or is allowed to keep terms for higher class is eligible to appear at the annual examination.

(b).Nature of Annual Examination:

Annual examination shall be of 3 hrs duration & of 100 marks per paper / subject, where there are no Practical and of 2 hrs duration & of 60 marks per paper / subject where there are practicals. Paper shall be drawn over entire syllabus and will be divided into 2 sections. Section-I, based on portion of syllabus to be taught in 1st term and Section-II, based on portion of syllabus to be taught in 2nd term. There shall be 2 annual examinations in an academic year, one, before the end of 1st term and other, before the end of 2nd term.

According to University Circular No. Exam /VCD/College (Rev / ver) 1603 of 2005, following facilities are available

- 1) The facility of obtaining Photo/Zerox copy/ies of assessed and or moderated answer book/s by the examinee/s is/are extended with a view to bring transparency in the Examination System and ensure its credibility.
- 2) This facility, thus provided, shall be for theory papers only of the examinations held.
- 3) The Photo/Zerox copy/ies of answer book/s of practical examination, sessional marks, viva-

voce, dissertation, thesis ,projects, presentation of field work etc. shall not be supplied to the examinee/s. The photo/Zerox copy/ies shall be supplied on the payment of non-refundable fee of Rs. 100/- per answer book which shall have to be paid by the examinee/s and 50% concession for reserve category examinees.

- 4) The prescribed application form for obtaining photo/zerox copy of answer book/s can be obtained from the Room No. 219 Second Floor (Examination Room).
- 5) On receipt of Photo/Zerox copy/ies of desired answer book/s, if the examinee is not satisfied with the marks awarded to him/her by the original examiner or in accordance with relevant Ordinance he/she may apply for redressal of grievances to the College/Institution in the prescribed form, challenging the valuation done.
- 6) The application form (prescribed by the respective college if any) for redressal of grievances regarding valuation of answer books can be obtained from the Room No. 219 Second Floor (Examination Room).
- 7) The examinee shall have to mention clearly in the application form, the reasons of his/her grievances and specify clearly the question wise his/her points of objection to the valuation done with proper justification.
- 8) The prescribed application form duly filled in shall be submitted with a fee of Rs. 250/- per paper to the respective College/Institution and 50% concession for reserve categories.
- 9) The application form (Prescribed by the respective College if any) shall have to be signed by the applicant examinee himself/herself and shall be submitted to the respective college/ Institution, within 7 days from the date of the receipt of the concerned photo/zerox copy/ies. Incomplete application form/s in any respect shall be rejected without assigning any reason and the fees paid along with the application form shall not be refunded.
- 10) The application for redressal of grievances received after the last date shall not be accepted by the college/Institution under any circumstances, whatsoever.

Chairperson for the Exam. Committe (2009=10) Mr. Pankaj Ponda

Under ordinance No. 119,120, 125 of the University of Mumbai, a student is required to attend **minimum 75% of the lectures in each subject and concerned practicals** during the academic year, failing which he/she shall render himself/herself liable for cancellation of term, and be debarred from appearing in final examinations.

As per Circular No 4077 of 2008 of the University of Mumbai, Visually and Partially Visually Impaired Students, Physically Challenged Students and Students affected by Cerebral Palsy are permitted a Writer for their examinations, and will also be provided Extra Time for completion of their papers.

As per the University of Mumbai Circular No CERT/CONV/1058 of 2008, students who “intend to apply for dupilcate copies of their statements of marks, certificates of passing, degree certificates as well as special certificates have to produce an affidavit on a Non Judicial Stamp Paper of Rs 50/- made in that behalf before the Metropoloitan Magistrate or a Notary appointed by the Government to that effect, the Reason for issue of the dupilcate copy of the aforesaid documents mentioning therein so also, the First Information Report(FIR) registered in the Police Station for the reasons what so ever, i.e. Loss, Damage of the same etc to check the misuse of the aforesaid documents. On completion of these formalities and payment of necessary fees, the required duplicate certificates will be issued to the concerned students”.

Broad Categories of Unfair Means

The students should refrain from adopting unfair means during College/University Examinations, as it leads to debarring culprit student from 1 to 5 additional examinations if they adopt any unfair means.

Broad Categories of Unfair Means Resorted to by Students at the University/ College / Institution Examinations and the Quantum of Punishment for each Category thereof :

Sr. No.	Nature of Malpractice	Quantum of Punishment
1	Possession of copying material	Annulment of the performance of the student at the University / College / Institution examination in full.* (Note:- This quantum of punishment shall apply also to the following categories of malpractices at Sr. No. (2) to Sr. No. (12) in addition to the punishment prescribed there at.
2	Actual copying from the copying material	Exclusion of the student from University or College or Institution examination for one additional examination.
3	Possession of another student's answer-book	Exclusion of the student from University or Institution examination for one additional examination. (BOTH THE STUDENTS)
4	Possession of another student's answer-book + actual evidence of copying there from.	Exclusion of the student from University or College or Institution examination for two additional examinations (BOTH THE STUDENTS.)
5	Mutual / Mass copying	Exclusion of the student from University or College or Institution examination for two additional examinations.
6	(i) Smuggling – out or smuggling in of answerbook as copying material. (ii) Smuggling – in of written answer-book based on the question paper set at the examination. (iii) Smuggling – in of written answer – book and forging signature of the Jr. Supervisor thereon.	Exclusion of the student from University or College or Institution exam for two additional examination. Exclusion of the student from University or College or Institution examination for three additional examinations. Exclusion of the student from University or College or Institution examination for four additional examinations.

Examination Rules

Rules for conduct of Professional Courses Examinations held by the affiliated colleges on behalf of University.

1) Bachelor of Mass Media (BMM)

- i) The examination shall be conducted at the end of each Semester
- ii) A paper shall carry 100 marks. The evaluation of the performance of the students in the papers shall be on the basis of both Internal Assessment (50%) and Semester End Examination (50%). Internal Assessment shall be on the basis of class assignments, projects, presentations, group discussions, seminar attendance, field visits, etc The Internal Assessment will be based on 25 marks for group assignment /performance and 25 marks for individual presentation/performance. The Assignments to be evaluated on three criteria-language, content and presentation
- iii) The Semester End Examination shall be a written theory paper held at the end of each Semester and shall be of 2 hours durations.
- iv) The responsibility of evaluation during the first four Semesters shall rest with the college/Institution on behalf of the University, where in the students are admitted for the course. The College/Institution shall carry out the Internal Assessment for papers in Semester V .and Examination Rules VI, while the University shall conduct the Semester End Examination for these two Semesters, The Internal Assessment marks of students appearing for Semester V and Semester VI shall be sent to the University by the respective College /Institution at least ten days before the commencement of the respective Semester End Examination.

STANDARD OF PASSING

- i) A candidate shall have to obtain a minimum of 40% marks aggregate in each head of passing (i.e. Internal assessment and semester – end examination taken together)to pass a semester and must have obtained individually a minimum of 35% marks for theory paper of every semester- end-examination and a minimum of 35% marks in each internal assessment. If the candidate does not score 40% in the aggregate, he/she shall have to reappear for semester- end examination. However, if he/ she has already passed the internal assessment by securing minimum 35% marks therein, the internal assessment marks shall be carried over
If the candidate has not scored a minimum of 35% marks in internal assessment, he /she has to resubmit internal assessment and has to re-appear for the relevant written theory paper in the same semester-end examination Internal Assessment

is to be submitted before his /her reappearance at the semester end examination that subject/s.

- ii) A candidate shall be placed in First Class with Distinction if he/she secures a minimum of 40% marks in each paper (i.e. total of internal assessment and semester-end examination taken together) of semesters V and VI and at least 70% marks in aggregate of Semester V & VI and at least 70% marks aggregate Semesters V & VI taken together.
- iii) A candidate shall be placed in First Class if he /she secures a minimum of 40% marks in each paper (i.e. total of internal assessment and semester-end examination taken together) of Semester V&VI and at least 60% marks aggregate Semesters V & VI taken together.
- iv) A candidate shall be placed in Second Class if he / she secures a minimum of 40% marks in each paper (i.e. internal assessment and semester- end examination taken together) in Semester V & VI and less than 60% but 45% and above marks in aggregate of semester- end examination of Semesters V & VI taken together.
- v) A candidate shall be placed in Pass Class if he/ she secures minimum of 40% marks in each paper (i.e. internal assessment and semester-end examination taken together) in Semester V and VI and less than 45% marks in aggregate of Semester-end examination of semesters V and VI taken together.
- vi)
 - a) A Candidate for being eligible to appear for Semester II examination shall have passed the Semester I examination OR if he/she fails in not more than two papers of Semester I.
 - b) A candidate shall be eligible for admission to Semester III if he/ she passes Semester I and Semester II OR if he/she fails in not more than two papers of Semester I and Semester II taken together.
 - c) A candidate for being eligible to appear for Semester IV examination shall be have passed in each of Semester I,II,III, examination OR if he/she passes Semester I and fails in not more than two theory papers of Semester II and Semester III taken together.
 - d) A candidate shall be eligible for admission to Semester V if he/ she passes in each of Semester I,II,III, and IV OR if he/she passes Semester I and Semester II and fails in not more than two papers of Semester III and Semester IV taken together.
 - e) A candidate for being eligible to appear for Semester VI examination shall have passed each of Semester I,II,III,IV and V OR if he/she passes Semester I and Semester II and Semester III and fails in not more than two papers of Semester IV and Semester V taken together.

Examination Rules

Rules for conduct of Professional Courses Examinations held by the affiliated colleges on behalf of University.

1) Bachelor of Commerce in Accountancy & Finance

The scheme of examination shall be divided in two parts

- A) Internal Assessment: - 40% i.e. 40 marks.
- B) Semester End Examination: - 60% i.e. 60 marks.

A) Internal assessment- (40marks)

The allocation of 40 marks shall be on the following bases:-

- a) two best of three periodical class tests held in the given semester (20 marks)
- b) A better of two assignment the based class presentations to be selflessly assessed

by the teacher concerned.(10 marks)

- c) Active participation in routine class instructional deliveries. (5 marks)
- d) Overall conduct as a responsible student, mannerism and articulation and exhibit of leadership qualities in organizing related academic activities. (5 marks)

B) Semester End Examination- (60 marks)

- a) Duration-this examination shall be of 2 hours duration.
- b) Question paper pattern-
 - i) There shall be four questions each of 15 marks.
 - ii) All questions shall be compulsory with internal choice within the question.
 - iii) Questions may sub divided in to a) and b), in necessary, for 8 & 7

marks respectively.

The responsibility of examination evaluation during the first four semesters shall rest with the college/institution where in the students are admitted for the course. The college/institution shall carry out the Internal assessment for the papers in semester V & VI while the University shall conduct the Semester End Examination for these two semesters. The internal assessment marks of students appearing for Semester V & VI shall be sent to the University by the respective college/institution before the commencement of the respective semester end examination.

Performance grading - Passing standard

a) The performance grading of the student shall be of the seven point ranking system as under.

<u>No.</u>	<u>Division</u>	<u>Marks</u>	<u>Grade</u>
I	I-I	65 or above	O
	I-II	60to 64	A
II	II-I	55 to59	B
	II-II	50 to 54	C
	II-III	45 to 49	D
III	III	40 to 44	E
IV	Fail	39 or below	F

The performance grading shall be based on the aggregate performance of internal assessment and semester end examination.

b) Carry forward of Internal marks:- a candidate who fails in any particular papers shall be allowed to reappear for that theory paper/s. However his/her internal assessment marks shall be carried forward, but be entitled grade “E” on passing.

c) ATKT:-

i) A candidate shall be allowed to keep terms for semester II if he/she passes semester I OR if he/she fails in not more than two theory papers of Semester-I.

ii) A candidate shall be allowed to keep terms for Semester III if he/she passes Semester I and Semester II OR if he/she fails in not more than two theory papers of Semester I and Semester II taken together.

iii) A candidate shall be allowed to keep terms for Semester IV if he/she passes in each of Semesters I,II and III OR if he/she passes Semester I and fails in not more than two theory paper of Semester II and Semester III taken together.

iv) A candidate shall be allowed to keep terms for Semester V if he/she passes in each of Semesters I,II,III and IV OR if he/she passes Semester I and Semester II and fails in not more than two theory papers of Semester III and Semester IV taken together.

v) A candidate shall be allowed to keep terms for Semester VI if he/she passes in each of Semester I and Semester II and Semester III and fails in not more than two theory papers of Semester IV and Semester V taken together.

Sr. No.	Nature of Malpractice	Quantum of Punishment
7	Attempt to forge the signature of the Jr. Supervisor on the answer book or supplement.	Exclusion of the student from University or College or Institution examination for four additional examinations
8	Interfering with or counterfeiting of University / College / Institution seal, or answer books or office stationery used in the examinations.	Exclusion of the student from University or College or Institution examination for four additional examinations.
9	Answer book, main or supplement written outside the examination hall or any other insertion in answerbook.	Exclusion of the student from University or College or Institution examination for four additional examinations.
10	Insertion of currency notes/to bribe or attempting to bribe any of the person/s connected with the conduct of examination.	Exclusion of the student from University or College or Institution examination for four additional examinations. (Note:- This money shall be credited to the Vice – Chancellor’s Fund)
11	Using obscence language / violence threat at the examination centre by a student at the University / College / Institution examination to Jr. / Sr. Supervisors / Chief Conductor or examiners.	Exclusion of the student from University or College or Institution examination for five additional examinations. (both the students if impersonator is University or College or Institution student).
12	(a) Impersonation at the University / College / Institution examination. (b) Impersonation at the University / College / Institute student at S. S. C. / H. S. C. any other examinations.	Exclusion of the impersonator from University or College or Institution examination for five additional examinations. Annulment of the performance of the Student at the University or College or Institution examination in full.
13	Revealing identity in any form in the answer written or in any other part of the answerbook by the student at the University or College or Institution examination.	Annulment of the performance of the student at the University or College or Institution examination in full.
14	Found having written on palms or on the body, or on the clothes while in the examination.	Annulment of the performance of the student at the University or College or Institution examination in full.
15	All other malpractices not covered in the aforesaid categories.	Annulment of the performance of the student at the University or College or Institution examination in full, and severe punishment depending upon the gravity of the offence.

16) If on previous occasion a disciplinary action was taken against a student for malpractice used at examination and he / she is caught again for malpractices used at the examinations, in this event he / she shall be dealt with severely. Enhanced punishment can be imposed on such students. This enhanced punishment may extend to double the punishment provided for the offence, when committed at the second or subsequent examination.

17) Practical / Dissertation / Project Report Examination.

Student involved in malpractices at Practical / Dissertation / Project Report Examinations shall be dealt with as per the punishment provided for the theory examination.

18) The competent authority, in addition to abovementioned punishments, may impose a fine on the student declared guilty.

* (Note: The term “Annulment of Performance in Full..” includes performance of the student at the theory as well as Annual Practical Examination, but does not include performance at termwork, project work with its term work, oral or practical & dissertation examinations unless malpractice used thereat.)

Chairperson of the Unfair Means Committee: **Dr Suhasini Asokan**

Community Research and Outreach Projects with Local Self Governing Bodies and NGOs

- ***‘From Rags to Riches’ Project on Civic Facilities in Ulhasnagar*** for Ulhasnagar Municipal Corporation
- ***Air Monitoring Program- Ulhasnagar and Badlapur*** awarded by Maharashtra Pollution Control Board.
- ***Lake Cleaning Project in Thane City-*** Thane Municipal Corporation
- ***Project on Vermi Composting-*** in association with Ulhasnagar Municipal Corporation (On Going Project)
- ***Study for Cleaning up of Waldhuni River*** in association with Ulhasnagar Municipal Corporation (On going Project)
- Childline Project Report on ***Need Based Assessment Studies Report*** for Childline India Foundation.
- ***Clean Ulhasnagar - Healthy Ulhasnagar and Education for All-*** Projects undertaken by Foundation Course Students of the College in collaboration with UMC in which Survey has been conducted in Two phases covering **30,000** families by **3000** students of the College. The Interim Report has been submitted to the Commissioner, Ulhasnagar Municipal Corporation

College Rules

1. Admission

A) Application for admission to the college be made on the prescribed printed form. The form must be accompanied by:

- 1) Form for Identity Card with 2x2 size self recent photograph.
- 2) Transfer Certificate and Mark-Sheet of the last examination passed, with two true copies if coming from a college affiliated to the Mumbai University/ Maharashtra Board.
- 3) Transfer Certificate, Migration Certificate, Passing Certificate and Mark-Sheet of the last examination, with two true copies if coming from a college affiliated to any other Board/University.
- 4) Students coming from any other Board/University should submit the Provisional Eligibility Certificate from the University of Mumbai.
- 5) **FY Class students MUST fill up the ENROLMENT FORM of UNIVERSITY of MUMBAI before the due date, that shall be announced by the college office through the circular on Notice Board, in due course of time . Last date of accepting the enrolment forms by college office, is 16th August and by University of Mumbai is 31st August. Students who fail to fill up the Enrolment form, their admission will be treated as cancelled without any notice to such students.**

N.B. No form will be accepted without the necessary accompaniments and two passport size photographs.

- B) Students who are granted admission must pay fees on the same day, failing which they will have **NO CLAIM** to the seat.
- C) A student once admitted has to pay the fees for the whole year even if he/she subsequently leaves the college, or if his/her name is struck off the college roll.
- D) Leaving Certificate of the previous school or Transference Certificate of the previous college will be required from each student wishing to join the college. It can be called for through the college authorities, if it has not been submitted at the time of admission. **BUT THE SUBMISSION OF NO OBJECTION CERTIFICATE FROM THE PREVIOUS COLLEGE IS ESSENTIAL AT THE TIME OF SEEKING ADMISSION.**
- E) In the cases of the students where the **Eligibility Certificate** is required, shall be admitted to the college only **provisionally** and at his/her own risk. Such students must submit the provisional eligibility certificate at the time of admission and confirmation of

eligibility must be provided **on or before 30th October**. Otherwise their admission shall be treated as cancelled. As per **University of Mumbai Circular No. Eligibility (Patrata)/7017/2007 dated 1st October, 2007**, **Students from the States, other than Maharashtra, seeking admissions in this college, are hereby informed that they will not be issued any official documents i.e. Marksheet, School leaving certificate, Passing certificate or any other certificate / document, unless the concerned Board / University of their state issues the verification certificate to the concerned students.**

- F) The roll number to; each student will be given on admission. The roll number once allotted will not be changed during the year.
- G) On admission every student will receive an Identity Card, which must always be worn and must be presented for inspection on demand. No student will be allowed to enter or the college premises or attend the classes or enter the Library / Laboratory / Gymkhana without a valid Identity Card. The Identity Card is not valid unless a **Stamp** size photograph of the student is affixed on the space provided and bears the college seal and Principal's signature and is signed by the student on the reverse side in the space provided. A fine of Rs 100/- will be levied on any student found without a valid Identity Card.
- H) Students should get receipt of every payment they make in the office. No complaint will be entertained if the corresponding receipt is not produced.

2. COLLEGE DEPOSIT

Application for refund of college deposits must be made **on the prescribed form** accompanied by the **relevant deposit receipts** within **one year of applicant's ceasing to be a regular student of the college**, failing which the college deposits will be forfeited. The period of one year will be counted from the last date of term, last attended by the applicant or in case of the student leaving the college with the permission of the principal during the course; from the date he/she is permitted to leave the college.

N.B.: A fees receipt and Identity Card must be produced while applying for refund of fees or college deposits. A penalty of Rs. 50/- will be levied for each receipt lost by the student and consequently not attached to the application for withdrawal of the deposits.

3. CHANGE OF COLLEGE

No student will be permitted to change the college during the course of the year without prior permission of the Principal in writing.

4. DISCIPLINE

Student/s violating these rules will be subject to the Disciplinary action by College.

- A) (a) Students must behave properly both inside the class room and in the college premises and he/she must not do anything that will cause disturbance to any class or their fellow students.
- (b) Loitering in the corridors or sitting on steps or corners is strictly prohibited.
- (c) Smoking and spitting is strictly prohibited.
- (d) No society or association should be formed, no meeting be held, and no person invited to address the students in the college without the prior written permission of the Principal.
- (e) In the college meeting the chair must be taken by a responsible person.
- (f) The students are refrained from using the **Mobile Phones** in the college premises vide circular issued by University of Mumbai No. UG/552 of 2004 dated 31st December, 2004.
- (g) Girls should come decently and properly dressed.

B) Library Rules

1. Library facilities are provided free of cost to the bonafide students only.
2. Books are issued for 7 days.
3. If student fails to return the book on or before the due date, a fine of Rs. 2/-per day per book shall be charged.
4. If student fails to return the book even after the completion of final examination, Marksheet of such student shall not be issued to him/her till he/she return the books along with fine or penalty.

5. ATTENDANCE

Under Ordinance O.119 of the University of Mumbai, student is required to attend minimum 75% of the total number of lectures and practicals for the academic year.

6. RAILWAY CONCESSION

- a) Bonafide students of the college below 25 years are eligible for railway concession for their season tickets between the stations nearest their home and Ulhasnagar. Applications on the prescribed form will be accepted between 9.30 a.m. to 12.30 p.m. on working days in the office. As a proof of residence, student must show his/her ration card.
- b) Long journey railway concession will be granted in vacation only as per the rules published by the railways. Information about which will be given in the office between 9.30 a.m. to 12.30 p.m. on working days.

7. In case of loss of Identity Card **OR** Fee Receipt, Rs. **100/-** shall be charged as duplication charges and student must acquire the same Immediately.

8. For **Change of Subject (Degree & Junior)** Rs. **50/-** per subject shall be charged. **STUDENTS COMING FROM OUT SIDE STATE OF MAHARASHTRA AND OTHER UNIVERSITY (OTHER THAN MUMBAI UNIV. /BOARD) FOR ADMISSION** are required to submit provisional statement of eligibility certificate issued by eligibility section, Gr. Floor, Dr. Babasaheb Ambedkar Bhavan, Vidyanagari, Mumbai. They are required to bring Provisional Statement of Eligibility from Registrar, University of Mumbai, Kalina, Mumbai - 400 098 or Mumbai Divisional Board and also should pay Eligibility fee of Rs. 170=00 while seeking admission. Students must submit following certificates within one month after the admission, with three attested photocopy copies.

1. Migration Certificate
2. Passing Certificate
3. Statement of Marks. Except Migration other certificates shall be returned in the month of March.

9. Freeship / Scholarship

The students who secure 85% marks at the S.S.C. examination & 75% or more marks at the H.S.C. examination should apply for “State Govt. Open Merit Scholarship”.

Students leaving the college in the middle of the term forfeit their claim for Merit Scholarship or Freeship & will be liable to pay entire fees for the term.

The B.C. candidates, children of freedom fighters/Ex.Serviceman, Children of Primary teachers/ Secondary School Teachers (who teach from Std. V to VII) should apply for scholarship/freeship at the time of admission in the prescribed form.

The Guardian of a student will have to give a declaration that the student belongs to the Economically backward class category and produce documentary evidence in support of it, if the student wish to get E.B.C. concession in fees.

In case the student is not granted E.B.C. freeship by the Government, he / she will have to pay full fees to the college.

Students who do not apply for Scholarship/Freeship in time, for which they are eligible, will under no circumstances be considered for concession in fees.

NB.: As per the University of Mumbai Ordinance No. O. 119, if a student fails to maintain minimum 75% attendance he/she will not be eligible for any scholarship / freeship.

Freeships & Concessions

Central Sector Scheme of Scholarship for College and University Students

Eligibility: 80% and above at XII standard Exam from the year 2008-09 onwards.

Last Date of Submission of the application in the college: 31st December 2009,

For further information, please refer to website www.education.nic.in OR www.drhe.org.in OR contact the Registrar of the College.

Freeship to the Children of Economically backward Class / Primary/Secondary Teachers/ Non-Teaching Staff/Ex-Servicemen/Freedom Fighters

A) Freeship to Children of Economically Backward Class

- i) Those students whose parents / guardian annual income is Rs. 15,000/- or below are eligible for E.B.C. Freeship
- ii) Students who wish to apply for E.B.C. Freeship should apply in prescribed application form duly filled in and signed by S.E.O. (Special Executive Officer, Govt. of Maharashtra) and submit the same along with admission form.

B) Freeship to Children of Primary Teachers / Secondary Teachers / Non-Teaching Staff / Ex-servicemen / Freedom Fighters.

- i) Those students who wish to apply for P.T.C. / S.S.T. / N.T.S./ Ex-Servicemen / Freedom Fighter freeship are required to apply in prescribed application form duly filled in and signed by Headmaster / Headmistress for Children of Primary Teacher, Secondary Teacher & Non-Teaching Staff and counter signed by Block Development Officer, in case of Primary Teachers Only.
- ii) The Following documents are required to be enclosed alongwith above freeships Form:
 - a) Two attested Photocopy copies of Marksheet,
 - b) Two attested Photocopy copies of Fee Receipt.
 - c) Two attested Photocopy copies of Ration Card.

The students must follow these rules strictly. Incomplete form will not be accepted under any circumstances. As per ordinance No. 119 Students who do not have a minimum 75% attendance will not be eligible for any kind of freeship

STATE GOVERNMENT OPEN MERIT SCHOLARSHIP (FRESH AWARD) TO DEGREE COLLEGE STUDENTS

Those students who have secured 75% and above in the H.S.C. Examination can apply for the state Government Open Merit Scholarship (Fresh Award)

Students can get renewal of such Scholarship in S.Y. & T.Y., provided they secure minimum 50% of marks & fill up the Annual Progress Report Form within 7 days from the date of admission.

NATIONAL MERIT SCHOLARSHIP

Those students who have secured 1st/2nd Rank at School/Junior College level can apply for the National Merit Scholarships. The forms for the same will be issued from their respective School/ Junior College where they have secured 1st/2nd Rank or from the Divisional Secretary, Mumbai Divisional Board, Mumbai.

Students can get renewal of such Scholarship provided they secure minimum 50% of marks & fill up the Annual Progress Report Form within 7 days from the date of admission.

Scholarship & Freeship for Backward Class Students

Government of India Post Matric Scholarship to Backward Class Students S.C. & S.T.

Those students who belong to **S.C., S.T. Caste** and whose Parents / Guardian having Annual Income upto **Rs. 1,00,000/-** or below are Eligible for Scholarship.

Government of India Post Matric Scholarship to Backward Class Students O.B.C./ S.B.C./N.T./V.J./D.T.

Those students who belong to **O.B.C./S.B.C./N.T./V.J./D.T.** Caste and whose Parents / Guardian having Annual Income upto **Rs. 65,290/-** or below are Eligible for Scholarship.

B.C. Freeship to S.C. & S.T. Students

Those students who belong to **S.C., S.T.** Caste and whose Parents / Guardian having Annual Income upto **Rs. 1,00,000/-** are Eligible for Freeship

B.C. Freeship to O.B.C./S.B.C./N.T./V.J./D.T. Students

Those students who belong to **O.B.C./S.B.C./N.T./V.J./D.T.** Caste and whose Parents / Guardian having Annual Income upto **Rs. 65,290/-** are Eligible for Freeship.

Documents required along with Application forms for above mentioned scholarship / Freeship to S.C., S.T. / O.B.C./S.B.C./N.T./V.J./D.T.(All documents must be Attested)

- a) Attested Photocopy Copy of Caste Certificate of the Student
- b) Attested Photocopy Copy of School Leaving Certificate
- c) Attested Photocopy Copy of Statement of Marksheet.
- d) Original Copy of Annual Income Certificate stating Basic Pay, D.A., H.R.A. C.L.A., etc. and

its deductions (From 1st April, 2005 to 31st March, 2006) If Parent / Guardian is in Private Service or Business, the annual income certificate issued by Tahsildar is to be submitted

e) Attested Photocopy Copy of Ration Card

f) Attested Photocopy Copy of Domicile Certificate

g) Non-Creamy Layer Certificate in case of students applying for O.B.C. Freeship

h) Attested Photocopy Copy of Fee Receipt

All the above students who have applied for Scholarship are required to open the S.B.Account in Canara Bank, Furniture Bazar Branch, Ulhasnagar - 3 and submit the same alongwith application form.

The students seeking admission on basis of caste certificates will be required to apply in prescribed application form for Scholarship / Freeship within seven days from the date of taking admission. No application form will be accepted after completion of seven days and students will have to pay full fees.

Those students whose attendance is less than 75% their Scholarship / Freeship will not be sanctioned.

IMPORTANT NOTE:

Students seeking admission on the basis of Caste Certificate will be required to produce ORIGINAL CASTE CERTIFICATE AT THE TIME OF ADMISSION and must attach certified photocopy copy of the same along with the admission form. Without Original Caste Certificate, the admission shall not be granted on the basis of Caste.

Co-Curricular Activities

1) N.C.C.

The college enrolls students from both junior and degree college to N.C.C. in the boys' or girls' units. The enrollment is purely by selection, and students are accorded training in a variety of fields such as rifle shooting, signals, map-reading, medical, civil defence, drill, unarmed combat, etc. They are also encouraged to carry out socially relevant activities such as blood donation, adult education, tree plantation, etc. The best cadets are recommended to the battalion for para-sailing, mountaineering, trekking, hiking, Republic Day Camp, Youth Exchange Programmes etc. **Major Dr. J. J. Patil and Capt. DU. Shinde & Prof. Vilas Gaikar** are incharge of the **NCC (Girls)** and **NCC (Boys)** units respectively.

2) N.S.S.

National Service Scheme was established in the year 1969, the birth centenary of the Father of the Nation, Mahatma Gandhi. It is identified as "**Youth movement on Social Development**". Students can enrol themselves in N.S.S. and develop their personality through social service projects. An N.S.S. Volunteer is required to do 120 hours of Social Work in an academic year and at least one special camp of 10 days duration in two years to be eligible for 10 grace marks in the annual examination. The N.S.S. Programme Officers of the College are **Ms. Ruby Kuriakose, Ms Asha Manglani and Mr. Vilas Gaikar**.

3) COLLEGE MAGAZINE

The college magazine **CHANDI** is published every year in the second term. It reflects the entire set up of the college, its working during the year, and the progress made in different avenues. It contains articles on literary, academic and topical subjects. Besides, it also contains photographs of the activities of the college. The magazine is an almost completely in-house production, which is managed by the Magazine team comprising of students and teachers, who are involved in its production from the conceptualising to the printing stages. The current editor of **Chandi** is **Dr Deepa Mishra**

4) ASSOCIATIONS

The College has **Five** well developed Associations, namely

Arts Forum	Mrs. Jayshree Panicker
Commerce Association	Mrs. Lali Rajan
Science Association	Dr. Bhavna Motwani, Chairperson
Sindhi Sahit Sangat	Mr Gopal Kanjan, Chairman
Marathi Vagmay Mandal	Mr Nitin Arekar

to develop the extra-mural activities of the students. The literary faculties of the students are promoted by the English Literary Association, Hindi Sahitya Parishad and Social Sciences under one roof "**Arts Forum**". The Arts Forum also promotes the interest of students in various art forms. The Science Association provides a platform for the expression of the scientific spirit of the students. Commerce & Accountancy associations promotes Industrial Visits, Personality Developments & Career Building Programmes. Marathi Vangmay Mandal

seeks to promote Maharashtra Culture & Literature among the students. These Associations cater to the development of literary skills, scientific temperament and managerial skills of the students and to provide them with a vibrant intellectual and cultural environment. The various activities that are undertaken by these associations are cultural programmes, Art exhibitions, Avesh, Nirman, Quiz Competitions, Industrial visits, Personality Development Programmes and Career Guidance activities.

5) CULTURAL ACTIVITIES: Incharge Mr. Nitin Arekar (Degree College), Mrs. Mona Rupani (Junior College) The College initiates various cultural activities to nourish talents of the students on a large scale. Some of the prestigious programmes that the college organizes on an Annual basis are the Bhajan Prabhat and Bhajan Sandhya at the beginning of two terms; The Gaurav Diwas, in commemoration of the spirit of Republic nature of the Nation on 26 January, when we honor the living legends of independent India; the Chandi Utsav, - the proceeds of which are donated to the Shantivan Ashram, Panvel. On the College Annual Day, we honor our students who have excelled in academics, sports, co-curricular, extra curricular activities and community services. Through a stringent process the two best students each from Degree and Junior College, are selected as **Mr. Chandi and Miss Chandi**. The selection procedure for these titles is very well defined and transparent. Applications are invited from meritorious students and they are evaluated along the parameters of Academic, Extra-curricular / Co-curricular / Extra Mural Activities, Group discussions, Personal Interviews and Public Performance. A separate panel of judges is appointed for all these events and the criteria for evaluation is determined and displayed well in advance.

6) 'EXPRESSIONS' is a group formed with the objective of developing general communication skills, inculcating reading habits, cultivating debating skills and to encourage students form opinions and articulate their point of view. Weekly discussions on current issues and topics of academic / general interest, elocution and debating sessions, training workshops by invited and inhouse resource persons, screening of movies / documentaries followed by discussions, newsletters are some of the activities planned. Teacher facilitators of 'Expressions' - **Mr Urmila Pillay, Mr Prashant Kelkar, Dr Neena Vinod, Dr Samuel Wesley**.

UGC INITIATIVES

NATIONAL YOUTH NETWORK (NYN) is a national level youth initiative launched by Smt. C.H.M. College, under the inspiration of **Dr. V.N. Rajashekharan Pillai**, Vice Chairman U.G.C. Delhi. **NYN** seeks to promote a meaningful platform to the youth of the Nation to voice its concerns and to take an active role in the decision making process. The first national level of **NYN** saw the enthusiastic participation of **23** Universities across the Country. **Website: www.nyn_ugc.org** Project **NYN** has been conceptualised by **Principal Dinesh Panjwani**

WOMEN'S STUDIES CENTRE (WSC): Directors- Dr. Suhasini Asokan and Ms Sonia Varandani

Ours is the First College in the state of Maharashtra to be awarded the Women's Studies Centre by the UGC. The major Project of the WSC has been the Adult Education Programme in which the Centre motivates and sponsors women from the lower economic strata of society, who are school dropouts to complete their graduation with Yashwantrao Chavan Maharashtra Open University (YCMOU). More than 500 women from villages of Badlapur and Kalyan have benefited from the scheme. The other activities of the Centre are SHE (Shelter of Health and Education) in collaboration with the local administration Ulhasnagar Municipal Corporation and Kaivalyadhama, Lonavala, the premier Yoga Institute of India. The WSC has also organised seminars and workshops and gender awareness sessions in association with the WDC, the NSS and the GSC of the College and NGOs like Akshara. An International Conference was organised by the WSC & GSC in September 2007

GANDHIAN STUDIES CENTRE: Directors - Mr Nitin Arekar and Dr Ms Sheela Ahuja

Since its inception, the GSC, which is the First of its kind in a college in Maharashtra State, has worked towards reaching out to the various sections of society to inculcate Gandhian values and practices. A number of short term courses have been organised for Police Personnel, Journalists, College Teachers, NSS volunteers, Elected Women Representatives of UMC, BMC, KMC and AMC. Bhajan Prabhat and Bhajan Sandhya are organised by the GSC on Gandhi Jayanti and Punyathithi at Rajabai Tower, University of Mumbai. The GSC works in associations with the WSC and the NSS units of the College and with Bombay Sarvodaya Mandal and other Gandhian organisations.

REMEDIAL COACHING: Co-ordinator : Ms. Karishma Dass

Remedial Coaching for Minority Students has been started with the objective of providing an opportunity to students of minority communities to excel in their academics with extra coaching in the subjects that are difficult. Remedial Coaching is organised in the subjects of English, Economics, Chemistry and Sindhi at the degree College level, and the Centre proposes to include more subjects this year.

GENDER SENSITISATION INITIATIVE :

WOMEN'S DEVELOPMENT CELL (WDC): Chairperson- Dr Suhasini Asokan:

As per the requirements of the University of Mumbai the College has established a Women's Development Cell, which has been functioning for four years now, to generate gender awareness and sensitivity among the students and the faculty. The WDC seeks to promote respect for women at the workplace, address issues that specifically pertain to women, identify problems of working women and try to resolve them in a well-negotiated manner.

Amenities

The College was very badly affected during the flooding of the College campus on 26 and 27 July 2005. It was under water up to 15 ft height for 48 hrs., causing severe damage to college property, ie - Library, Reading Room, Laboratories, Gymkhana, Media Room, Seminar and Conference Halls, Sports Grounds and NCC Obstacles Zone. However, keeping in view the needs of the students, the College made spirited efforts and reconstructed its entire infrastructure and other facilities to meet the growing needs of the students.

1) **Laboratories**

The College has spacious and well-equipped laboratories in the subjects of Chemistry, Physics, Botany, Zoology and Microbiology, Computer science and I.T., DMLT, and analytical Chemistry Laboratory for the Junior and Degree college and PG Diploma courses. The Geography and Psychology departments have laboratories for the Undergraduate course. The laboratories are equipped with modern instruments to cater to the needs of the present syllabus and beyond. The Chemistry department has a spacious post-graduate laboratory, the Microbiology department has two research laboratories and the Physics department has one research laboratory. The college has well-equipped Computer Laboratories with peer-to-peer network and internet for the use of students to meet all necessary curriculum requirements and also beyond it. A Language Laboratory has been set up with a grant from the UGC. The Language Lab will provide special coaching in English, Marathi, Hindi and Sindhi language teaching and will seek to improve the spoken and written communication skills of our students.

2) **Gymkhana Chairman Mr P C Mathew**

The college offers facilities in a number of sports activities. Among the outdoor games the college offers facilities in football, handball, volley-ball, cricket, kabaddi, kho-kho, basketball, hockey, ball-badminton etc. In the indoor games, table tennis, chess, carrom etc. are provided. The college has well equipped gymnasium that caters to the needs of the students for weight training, weight lifting, body building and power lifting. The college participates in 32 events at University of Mumbai and District Level. Coaching camps for the following events are always conducted in summer vacation in the college: 1). Football 2). Power Lifting and Weight Lifting. 3). Yoga 4). Athletics 5) Judo 6) Handball 7) Ball Badminton and 8) Karate. Students are encouraged to participate in the coaching camps. Interested students should fill up the registration form for coaching attached with prospectus.

3) **Library Committee: Chairperson Mrs J S Ozarkar, Vice-Principal**

The college had a well-stocked library and reading room with a collection of more than 60,000 books including **10,000** reference books, **35** journals and periodicals and 35 daily newspapers. The library is open for the students between 7.00 a.m. and 8.00 p.m. on all working days.

Book Bank Facility: The College Library has a collection of more than 16,000 text books in book bank facilities provided to Degree College Students on First-cum-first-served-basis. Forms are issued to the students on which they have to write their demand for the books. A Maximum of 3 books of the subject are issued to needy and deserving students. These books are to be returned to the library immediately after the completion of their theory examinations.

Reading Room: 225 students can be accommodated in large and spacious reading room attached to the Main Library. The facility is provided from 7.00 a.m. to 8.00 p.m. (13 hours). Reference Books, Magazines, Daily Newspapers are provided to the students.

4) **Botanical Garden:**

The College has a well-developed **Principal K. M. Kundnani Botanical Garden**, with a well-groomed Conservatory. The college is also in the process of developing a Medicinal Garden.

5) **Conference/Seminar Halls and Group Discussion Room:**

The College has Well Equipped, Air Conditioned Conference halls and a Group Discussion Room

7) **N.C.C. Obstacles Zone :**

The College developed N.C.C. Obstacles Zone under the guidance of 6 MAH B.N.(N.C.C.) Boys MUM. A GRP

8) **Canteen**

The canteen is attached to the main building and it runs under the supervision of the college administration.

9) **Parking Facilities**

Parking space for vehicles of Staff and Students is provided at nominal charges.

**Smt. Chandibai Himathmal Mansukhani College
YCMOU Study Centre No. 35159**

Director: Principal Dinesh Panjwani

Centre Co-ordinator Mr. Shivaji S. Kapse

The Study Centre No.35159 of the Yashwantrao Chavan Maharashtra Open University (YCMOU) at Smt. CHM College is currently one of the most active Study Centres in the city of Ulhasnagar, catering to the needs of more than 2000 adult learners from various walks of life, especially from the under-privileged sections of society.

The courses that the Centre offers are as follows:

Preparatory Course for school dropouts aspiring for higher education through the distance education mode.

Graduation in Arts, Commerce and Computers.

Post graduate Courses:

MBA in Banking Insurance, Marketing, Human Resource, Financial Marketing .

M. Phil in English, Marathi, Library Science, Psychology, Environmental Science and Commerce.

The Centre is actively associated with the Adult Education Programme (AEP) of the UGC-sponsored Women's Studies Centre of the College and it reaches out to the those deprived and deserving adult learners through this unique programme.

The Centre also houses the Edu. SAT Virtual Learning Centre which imparts training in MPSC and UPSC Examinations, Prelims of IAS for MA Sociology and for MCom classes

For the admission and other queries regarding YCMOU, please contact the Centre coordinator in the YCMOU office opposite to the Amma's Statue, between 12 noon and 8.00pm except Fridays.

Open Book Test

The Indian Examination System has two important factors (1) Accumulation of information in memory and reproducing it in the limited time during the theory examination. The Open Book Test provides an ideal situation to the students to write in the examinations in an ideal situation where they can write the answers through memory as well as by referring to books and notes, if they wish. This examination enables the students to know the real status of understanding of the subject and memorising capacity and how much has been learned, and how much they need to refer to the books, and written notes for writing the answer. This also enables the student to evaluate the preciseness required in writing the answers which is essential, as the time is limited during the examinations. The Open Book Test is followed by a counselling session in which the performance of the students in the Open Book Test as well as the ideal answer is discussed, to make students aware of the preciseness with which answers should be written so that it is neither less nor more, because, more information takes away the time in examinations and less information reduces the marks awarded to the answer.

It also enables the students to assess the status of their subject knowledge. Open Book Test acts as a barometer of the level of the subject knowledge and their performance on the basis of marks obtained. Thus, students upgrade their efforts for acquiring more knowledge of the subject as well as sharpening the knowledge of the subject.

Preliminary Examination

The Preliminary Examination is conducted to provide an opportunity to write the examination and identify deficiencies before the annual examination. It is expected that prior to appearing for the preliminary examination, the students have prepared themselves fully for the final examinations. Therefore the preliminary examination provides a chance to the students to improve themselves after appearing in the examinations which they do not get after appearing for the final examination.

THE COLLEGE CALENDAR 2009 - 2010

TERMS

First Term:	8th June 2009 to 24th October 2009
Second Term:	16th November 2009 to 30th April 2010
Winter Break:	26th December, 2009 to 1st January 2010

DEGREE COLLEGE (F.Y. & S.Y. Examinations)

First Term Examination	- 5th October 2009
Conventional & Unaided both	- 1st October 2009
Second Term Examination	
Conventional Courses	- 14th March 2010
Unaided Courses	- 30th March 2010

MAJOR CO-CURRICULAR ACTIVITIES

College Annual Day & Gaurav Divas	- To be notified later
Chandi Utsav	- 22, 23,24 December, 2009
Science & Arts Exhibition	- 20,& 21 December, 2009
Sports Week	- 16th to 20th December, 2009
College Foundation Day- Bhajan Prabhat	- 2nd January 2010 at 8.00am.

College Awards to Merit Holders

1. Smt. Chandibai Himathmal Mansukhani Scholarship	Rs. 200
2. Smt. Chandibai Himathmal Mansukhani Scholarship	Rs. 200
3. Smt. Chandibai Himathmal Mansukhani Scholarship	Rs. 200
4. Smt. Himathmal Metharam Mansukhani Scholarship	Rs. 200
5. Smt. Sounpibai Himathmal Mansukhani Scholarship	Rs. 200
6. Smt. Sounpibai Himathmal Mansukhani Scholarship	Rs. 200
7. Shri. Hashmatrai Himathmal Mansukhani Scholarship	Rs. 200
8. Shri. Bhagwan Himathmal Mansukhani Scholarship	Rs. 200
9. Shri. Gangaram Himathmal Mansukhani Scholarship	Rs. 200
10. Shri. Gangaram Himathmal Mansukhani Scholarship	Rs. 200
11. Smt. Dingibai Himathmal Mansukhani Scholarship	Rs. 200
12. Smt. Rochibai Himathmal Mansukhani Scholarship	Rs. 200
13. Smt. Jamnabai Himathmal Mansukhani Scholarship	Rs. 200
14. Shri. Metharam Narayandas Mansukhani Scholarship	Rs. 200
15. Shri. Narayandas Hotchand Mansukhani Scholarship	Rs. 200
16. Shri. Hotchand Lokumal Mansukhani Scholarship	Rs. 200
17. Shri. Lokumal Harisingh Mansukhani Scholarship	Rs. 200
18. Shri. Harisingh Mansukhdas Mansukhani Scholarship	Rs. 200

The above awards were instituted by Late **Shri Gangaram Himathmal Mansukhani**.

19. Radhabai B. Masand Memorial Award First rank in T.Y.B.A. History (C.H.M. University of Mumbai)

20. Ratanlal B. Masand Memorial Award for First Rank in T.Y.B.A. (CHM Univ. Mum.)

Awards 19 & 20 are donated by **Mrs. Pratibha Sachdev**

21. P.M. Saxena Memorial Award for First Rank in T.Y.B.M.M. (CHM. Univ. Mum.) from 2003-04 (This award is donated by **Dr. Mrs. Shalini Saksena**)

22. Master Sitaldas Scholarship Rs. 200

23. Principal L.H. Ajwani Scholarship for standing First in T.Y.B.A. (Sindhi) Rs. 250

24. Rajan & Bhagwandas Educational Trust Scholarship Rs. 600

Besides some special Scholarships and prizes are awarded every year by Kishinchand Chellaram College and the college Management.

25. Kishinchand Chellaram Educational Trust Scholarship on Means-cum-Merit Basis for XI & XII Science **Rs.4000**

26. Kishinchand Chellaram Educational Trust Scholarship on Means-cum-Merit Basis for XI & XII Arts **Rs.4000**

25. Kishinchand Chellaram Educational Trust Scholarship on Means-cum-Merit Basis for XI & XII Commerce **Rs.4000**

These Scholarsips will be continued to be paid every year from F.Y.B.Sc./F.Y.B.A. and F.Y.B.Com., this will be increased to **Rs. 6000/-** p.a. till the T.Y.B.Sc./T.Y.B.A. and T.Y.B.Com subject to the eligibility criteria.

List of Degree College Teachers

Dr. (Mrs.) Bhavna Motwani

Principal

Dr. Padma Deshmukh

Vice-Principal

Mrs. Ritika Sachdev

Vice-Principal

Accounts Department

Mr. Kailash Bhatia (Head)

Mr. Kishore Peshori

Mr. Haresh Budhrani

Mr. Gopichand Shamnani

Mr. Rakesh Kalwani

Ms. Reshmi Gurnani

Mrs. Chandni Ahuja

Accounts and Finance

Mr. Kailash Bhatia (Co-ordinator)

Ms. Asha Punjabi

Bachelor of Mass Media

Dr Ms Charnajit Kaur (Co-ordinator)

Mr Prashant Kelkar(Co-ordinator)

Mr. Girish Choudhary

Ms. Neha Gurdasani

Banking and Insurance

Mr. Kishore Peshori(Co-ordinator)

Mrs. Kajal Bhojwani

Mrs. Bharti Valecha

Ms. Jaya Gemnani

Biotechnology

Dr Bela Nabar

Dr. Mrs K. Bhuvaneshwari

Ms. Bhakti Gumaste

Botany Department

Dr. S.V. Namboothiry (Head)

Dr. B.M. Motwani

Dr. J.J. Patil

Dr Aruna Rai

Dr Vandana Mansharamani

Dr Sharda Vaidya

Business Law Department

Mr Maheshkumar Sharma (P.T.)

Business Management

Mr G.V. Rao (Head)

Ms Bharati Premnani

Business Management Studies

Ms Rupa Desai (Coordinator)

Mr Sunil Lalchandani

Ms Bhavna Binwani

Ms Bharti Khiani

Mr Prashant Bhagat

Chemistry Department

Ms Karishma Dass (Head)

Dr Suhasini Asokan

Ms. Pratima Das

Mr A K Upadhyay

Ms Prema Gurbuxani

Mr P V Wani

Mr Mahesh Gurdasani

Mr D L Teckchandani

Dr V B Patil

Mr A D Tiwari

Ms Sonia Varandani

Ms Sheela Vasu

Mr Pankaj Ponda

Ms Ruby Kuriakose
Ms. Yogini Bhambardekar
Ms. Sarika Chhabria
Mr. Nagesh Sutar
Dr Neena Vinod
Mr. Sandeep Kotwal

Commerce Department

Mr. D.U. Shinde (Head)

Mr. Shivaji Kapse
Ms. Lali Rajan

Computer Science

Ms. Ritika Sachdev (Head)

Ms. Jyoti Sardar
Ms. Reshma Sachdev
Ms. Neeta Rohra
Ms Jayashree Firke

Economics & Bus. Eco. Dept.

Ms. Moni Alex (Head)

Ms. Indira Nair (Head,Bus. Eco.)

Ms. S.V.L. Anuradha
Ms. Ashiwini Gokhale
Dr. Manju Pathak
Ms. Usha Oommen
Mr. Vilas Gaikar

English Department

Dr. Charanjit Kaur (Head)

Dr. Pratima Das
Dr. Deepa Mishra
Mr. Kailash Aute

Geography Department

Dr. Savitsmita Chawan (Head)

(On Leave)

Ms. Vibha Kumar

Hindi Department

Dr. Surendra Prasad (Head)

Dr. Sheela Ahuja
Ms. Bhavana Rochlani (P.T.)

History Department

Ms. N.P. Bhatia (Head)

Ms. Amita Grover
Ms. Renu Sachdev
Dr P Samuel Wesley

Information Technology

Dr. Vivek Kale(Co-ordinator)

Mr. Agi Thomas
Ms. Shiji Chacko
Mr. Sudarshan Ashan
Ms Sulochana Rohra

Marathi Department

Mrs. J.S. Ozarkar (Head)

Mr. Nitin Arekar

Mathematics Department

Ms. V.V. Gokhale (Head)

Ms. S.A. Chinchole
Mr. K.A. Pakhare
Ms. Urmila Pillay

Mr. Amish Thakker

Ms. Sangita Joshi

Ms. Asha Manglani

Mr. Mandar Khasnis

Microbiology Department

Ms. S.R. Bhagwat(Head)

Dr. S.N. Patel

Dr. Padma Deshmukh

Dr. Bela Nabar

Ms. Meena Menghrajani

Physics Department

Mr. B. D. Chakradeo (Head)

Mr. S.R. Chaudhari

Dr. M.S. Khanna

Mr. P.P. Gajare

Mr. Y.P. Jadhav

Dr. Uma Bhambhani

Dr. Sunanda Karandikar

Dr. Vivek Kale

Mrs. Kavita Harisinghani

Dr. Ms. Rashmi Deshpande
Ms. Geeta Padmanabhan
Political Science Department
Mr. Prashant Kelkar (Head)

Psychology Department
Ms. Aarti Pasarkar (Head)

Dr. Radha Shet
Ms. Jayashree Panicker
Ms. Vandana Mane

Sindhi Department
Ms. Sandhya Kundanai (Head)
Mrs. Roma Jaisinghani

Sociology Department
Mr. Vijay Umrani (Head)

Mr. Pradeep Gangurde
Zoology Department
Ms. Kamal Joshi (Head)

Dr. P. Fernandez
Mr. P.C. Mathew
Ms. Seema Ajwani

Library
Mr. Subhash Athavale (Librarian)
Registrar and Public Information
Officer
Ms Lata Talreja

SMT. CHANDIBAI HIMATHMAL MANSUKHANI COLLEGE,
ULHASNAGAR - 421 003.

RECEIPT

Received from Mr./ Ms. _____

the application form No. _____ for admission to _____

class.

Date

No.

Name & Signature of Receiver

Smt C.H.M. College, Ulhasnagar-3

Admission Form for Coaching Camp (Sports)
_____ Game

Game	Level	Achievements	Remarks

Mr. /Miss _____ , understand that I am offered admission in _____ Class in Smt. C.H.M. College, Ulhasnagar, for the year 2009-10. I am interested to play for Inter-Collegiate Tournament.

Class _____ . Roll No. _____ Sign. of Student

Address: _____

Tele. No. _____

To,
The Principal
Smt. C.H.M. College, Ulhasnagar.
Sir,

Local Railway Concession

Date: _____ / 200

I request you to provide me the Railway Concession as per the following details.

Name: _____

(Surname)

(Name)

(Father's Name)

Class: _____ Roll No. _____ Date of Birth _____

Station From _____ To _____ (Monthly / Quarterly)

Date of issue _____ Date of Expiry _____

H. No. _____ Season Ticket No. _____

Residential Address: _____

Student's Signature

To,
The Principal
Smt. C.H.M. College, Ulhasnagar.
Sir,

Local Railway Concession

Date: _____ / 200

I request you to provide me the Railway Concession as per the following details.

Name: _____

(Surname)

(Name)

(Father's Name)

Class: _____ Roll No. _____ Date of Birth _____

Station From _____ To _____ (Monthly / Quarterly)

Date of issue _____ Date of Expiry _____

H. No. _____ Season Ticket No. _____

Residential Address: _____

Student's Signature

Name: _____ Class: _____ Roll No: _____

Hobbies:

- 1)
- 2)
- 3)
- 4)

I understand that it is compulsory to participate for at least 40 hours of extra-curricular and co-curricular activities in the College for the over all development and growth of my personality. I would like to participate in the following six programmes organised by the College on Mass Scale:

SR. NO.	TYPE OF ACTIVITY	NATURE OF THE PARTICIPATION
1)	Sports	1) 2) 3) 4)
2)	N.S.S.	
3)	N.C.C.	
4)	Social Welfare	
5)	Association	1) Science Association 2) Arts Forum 3) Marathi Vangmaya Mandal 4) Sindhi Sahit Sangat 5) Commerce Association 6) National Youth Network (NYN) 7) Women's Studies Centre 8) Gandhian Studies Centre
6)	Cultural	a) Music 1) Indian Classical 2) Indian Light Vocal 3) Indian Classical Instrumental (Taalvadya & Swaravadya) 4) Western Vocal 5) Western Instrumental b) Literary Events: 1) Essay 2) Elocution 3) Debate 4) Quiz c) Dance Section: 1) Indian Classical 2) Folk Dance 3) Western Dance d) Theatre Section: 1) Mono Acting 2) Mime 3) Skit 4) One Act Play 5) Mimicry e) Fine Arts Section: 1) Painting 2) Collage 3) Poster Making 4) Cartooning 5) Rangoli 6) Clay Modeling 7) Drawing

Date: _____ Signature of Parent _____ Signature of the Student _____
This form duly filled must be submitted alongwith the admission form at the time of admission.

APPLICATION FOR LEAVING CERTIFICATE

To,
The Principal
Smt. C.H.M. College, Ulhasnagar.

Sub: Issue of Junior College Leaving Certificate

Respected Sir,

I the undersigned is/was student of your college in _____ class during the academic year _____.

I request you to issue me the Junior College Leaving Certificate. My Particulars are as under. I enclose herewith a photocopy copy of Mark-Sheet / Passing Certificate of XI / XII

Name in full _____

Class	Roll No.	Academic Year	Month & Year in which Appeared	Result Pass/Fail	Examination Seat No.
XI Arts Sc./Com					
XII Arts Sc./Com					

Thanking you,

Yours faithfully,

(Signature of Student)

No. Dues: Library _____

Physics _____

Chemistry _____

Biology _____

FORM FOR IDENTITY CARD
For Degree / Junior College
To be filled by applicant in block letters

Paste Recent
Stamp size
Photo Here

Name: _____
(SURNAME) (NAME)

(FATHER'S NAME) (MOTHER'S NAME)

Class _____ Roll No. _____

Subject Group: (For Science Degree students only) _____

Permanent Address: _____

_____ Tel. No. _____

Date of Birth: _____ Blood Group: _____

Mobile No. : _____ Email ID : _____

Fee Receipt No. _____ Date of Admission: _____

Signature of Student

FOR OFFICE USE ONLY

Received On: _____

Received By: _____

Checked By: _____

Note: Student must submit recent Stamp size photo Along with this form.

Change of Subject Form

To,
The Principal
Smt. C.H.M. College
Ulhasnagar - 421 003

Sir,

I, _____, student of your College of
_____ Class, Roll No. _____, request you to change my subject
combination as follows:

Subjects mentioned in Admission form	Change desired
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

I am willing to pay Rs. 50/- per subject (Non refundable) as administrative charges for the same.

Signature of the Student

NOTE: The change of Subject is subject to availability of seats in that subject :Last date for submission will be notified later

To,
The Principal
Smt. C.H.M. College, Ulhasnagar.
Sir,

Local Railway Concession

Date: _____ / 200

I request you to provide me the Railway Concession as per the following details.

Name: _____

(Surname)

(Name)

(Father's Name)

Class: _____ Roll No. _____ Date of Birth _____

Station From _____ To _____ (Monthly / Quarterly)

Date of issue _____ Date of Expiry _____

H. No. _____ Season Ticket No. _____

Residential Address: _____

Student's Signature

To,
The Principal
Smt. C.H.M. College, Ulhasnagar.
Sir,

Local Railway Concession

Date: _____ / 200

I request you to provide me the Railway Concession as per the following details.

Name: _____

(Surname)

(Name)

(Father's Name)

Class: _____ Roll No. _____ Date of Birth _____

Station From _____ To _____ (Monthly / Quarterly)

Date of issue _____ Date of Expiry _____

H. No. _____ Season Ticket No. _____

Residential Address: _____

Student's Signature

T.Y. BA Academic Schedule

Last date of completion of syllabus	- 25th January, 2010
Open Book Examination	- 27th Jan. to 2nd Feb.2010
Intensive Coaching	- 3rd Feb. to 17th Feb.2010
Preparatory Leave for prelim	- 18th Feb.to 22nd Feb.2010
Preliminary Examination	- 23rd Feb. to 28th Feb.2010
Post prelim intensive discussion	- 2nd Mar. to 4th Mar.2010
Preparatory Leave for Final Exams.	- 5th March 2010 onwards.

T.Y. BSC Academic Schedule

Last date of completion of syllabus	- 20th January 2010
Open Book Examination	- 21st Jan.. to 28th Jan.2010
Intensive Coaching	- 29th Jan. to 11th Feb.2010
Preparatory Leave for prelim	- 12th Feb.to 14th Feb.2010
Preliminary Examination	- 16th Feb. to 21st Feb.2010
Prelim Practical Examinations	- 23rd Feb.to 28th Feb.2010
Preparatory Leave for Final Exams.	- 2nd March 2010 onwards.

T.Y. BCOM Academic Schedule

Last date of completion of syllabus	- 20th January 2010
Open Book Examination	- 21st Jan.. to 28th Jan 2010
Intensive Coaching	- 29th Jan. to 13th Feb.2010
Preparatory Leave for prelim	- 14th Feb.to 17th Feb.2010
Preliminary Examination	- 18th Feb. to 28th Feb.2010
Post prelim intensive discussion	- 2nd Mar. to 4th Mar.2010
Preparatory Leave for Final Exams.	- 5th March 2010 onwards.

(Subject to revision at any time during the year 2008 - 2009)

M.Com. (Business Management), M.Sc. Part I and Part II, Ph.D. in Science

S.No.	Particulars	Amount			
		M.Com.	Part - I	Part - II	Ph.D.
1	Tuition Fees	1000	1000*	1000*	4000 \$
2	Laboratory Fees	--	2000	2000	2000
3	Library Fees	175	175	175	175
4	Gymkhana Fees	175	175	175	175
4	Other Fees	125	125	125	125
5	Extra Curricular Activities	25	25	25	25
6	Magazine Fees	50	50	50	50
7	ID & Library Cards	25	25	25	25
8	Group Insurance	20	20	20	20
9	Students Welfare Fund	25	25	25	25
10	Utility Fees	100	100	100	100
11	Development Fund	300	300	300	300
12	Registration Fees For Part-I	825			
13	E-charges	20	20	20	20
14	Examination Fees	560			
15	Caution Money	250	250	--	--
16	Library Deposit	300	300	--	--
17	V.C. Fund	05	05	05	05
18	Disaster Relief Fund	10	10	10	10
19	Univ. Sports & Cult. Activity	10	10	10	10
20	IUSM (ASHWAMEDH)	20	20	20	20

* College Share: **Rs. 460/-** and University Share: **Rs. 540/-**. University Share to be paid at University of Mumbai, Mumbai.

\$ College Share: **Rs. 1500/-** and University Share: **Rs. 2500/-**. University Share to be paid at University of Mumbai, Mumbai.

M.Sc. Research: Tuition Fee **Rs. 3000/-**

(College Share: **Rs. 1380/-** + University Share: **Rs. 1620/-**). Other fee components remain same as M.Sc. Part - I.