

From the Principal's Desk

Dear Students and Parents

This prospectus outlines the history of the College, the rules and regulations, the academic calendar it will guide you at every step in fulfilling the various formalities which are needed to be observed throughout the academic year. Therefore it is an important document which needs to be preserved for the full academic year.

Reading every word of this prospectus carefully will acquaint you with procedures, rules and regulations as well as every facet of this College and Campus. A good student is one who does not seek help from the office staff for the procedures, rules and regulations outlined in this prospectus. It is rightly said that

**“He is a wise man who does not grieve for the things
which he has not, but rejoices for those which he has” (Epicurus)**

We expect that the students of this College shall make the full use of the facilities available at this College. The facilities at this College may not be luxurious and the best in the World, but the college provides every single facility which a student needs for his / her academic, social, physical and moral development. The details of all these facilities are listed in the prospectus. Some important academic components, which every student of this College should make efforts to be a part of are:

- a) The Vocational Courses which a student of this college can pursue along with their regular Degree Course and thereby earn the Dual Degree.
- b) Remedial Coaching : Remedial Teaching for different classes in order to strengthen the linguistic, numerical and composition skills of our students.
- c) Women Studies Centre, Gandhian Studies Centre, N.S.S., N.C.C. Unit to inculcate the value of education, a Gandhian Ideology and Women's Empowerment.
- d) Cultural forums like Arts Forum, Marathi Vangmay Mandal, Science Association, Commerce Association, Sindhi Sahit Sangat .

The College is like a bridge, which takes the student from ignorance to knowledge.

“Praise the Bridge that carries you over” (George Colman)

Purpose of true education is
“**Tamaso ma Jyotir gamaya**”,
out of darkness lead me into light

**Dr. (Mrs.) Bhavna Motwani
Principal**

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SMT. CHANDIBAI HIMATHMAL MANSUKHANI COLLEGE

ULHASNAGAR – 421 003

(Affiliated to University of Mumbai)

Established in 1965, by the Hyderabad (Sind) National Collegiate Board (HSNC' Board) has set up more than 18 Higher Educational Institutes in Mumbai and its suburbs. Today it has emerged as a nodal centre for Higher Education in Thane District, with more than 10,000 students on roll. In this way, it is one of the largest colleges affiliated to the University of Mumbai. It also has 400 teachers (Junior, Degree and Unaided) and 150 non-teaching staff members. It offer 27 courses in the Arts, Science and Commerce faculties at the Undergraduate level, 12 Postgraduate Courses, and research leading to Ph.D. Degree in 07 departments. It also had 03 UGC sponsored community outreach Centres. Since 2003, more than 40 students have figured in the merit list of the final year examinations of the University. In academics and sports, the college has ranked consistently among the top ten colleges of the University of Mumbai.

According to **Vidyasagar Principal K M Kundnani**, who built the College brick by brick, *true Education ought to focus, primarily, on the disciplining of both the mind and the body*. One of the main objectives in establishing this College was to provide viable educational opportunities for the children of the Sindhi Community, which had been displaced due to the Partition of India in 1947, and the backward communities of the city of Ulhasnagar and its neighboring districts.

Smt CHM College is situated right opposite Ulhasnagar railway station and located about 60 kms. from Mumbai in lush surroundings, in an area of 16 acres, with spacious classrooms, library, office, staff-common room, canteen, annex building and very well developed Sports Grounds.

The National Service Scheme has literally grown from strength to strength from 100 in 2001 to 250 in 2008. The College with strong units of N.S.S., N.C.C., Sports, has emerged as the focal point of Extension activities organised in the city in co-ordination with UGC Sponsored Women's Study Center, Gandhian Studies Center, The involvement of the students in various outreach programmes has ensured that they imbibe social values, and are sensitized towards social commitment. Further, their knowledge and skills are used not only for personal enrichment, but also for the service of society.

Highlights - 2010-2011

Academics - Our College is achieving excellent results consistently for last ten years. In the academic year 2009-2010 overall about 90% result at HSC examinations, about 80% result at Graduate level examinations. In current year 08 teachers received grants for Minor Research Project from University of Mumbai, 02 teachers received MRP from UGC, 06 MRP are ongoing since year 2008-2009

Sports - Our College has a unique distinction of being in Top Ten Colleges in Sports Rankings. This year College is 4th in the Sports Rankings. 02 students represented India in International competitions, 09 students represented at Nationals, 17 students selected to represent University of Mumbai, 83 students participated in state level tournaments. University of Mumbai and our College conducted the All India Inter-University Squash Tournament under auspice of Association of Indian Universities in December, 2010.

NCC - Our College received the most prestigious Vice-Chancellor's flag for being the Best NCC Unit.

NSS - One Student participated in the State Republic Day Parade.

Cultural - Our College is consistently improving its performance at Youth Festival. This year it is Fifth in the Rankings of University of Mumbai in Cultural Activities with winning prestigious Natyarang Theatre Championship Trophy of the University of Mumbai. 19 students won medals at Youth Festival. Our College won Third Prize at INT One Act Play competitions and First Prize at SPARSH One Act Play competitions

Smt. Chandibai Himathmal Mansukhani College is the First College to be awarded Gandhian Studies Centre by University Grants Commission in India.

The Courses Of Study

Undergraduate (Aided)

Science : Botany, Chemistry, Mathematics, Microbiology, Physics, Zoology,
Arts : Economics, English, Geography, Hindi, History, Marathi,
Pol. Science, Psychology, Sindhi, Sociology
Commerce : Accounts, Management.

Undergraduate (Unaided)

- 1) B.Sc. in Computer Science
- 2) Bachelor of Management Studies (B.M.S.)
- 3) Bachelor of Mass Media (B.M.M.)
- 4) B.Sc. Information Technology.
- 5) B.Com (Accounts & Finance)
- 6) B.Com.(Banking & Insurance)
- 7) B.Sc. in Biotechnology
- 8) B. Com. (Financial Markets)

Post Graduate & Research

Post Graduate

M.Sc.(By Papers) : Microbiology, Organic Chemistry,
M.Sc.(By Papers) (Un-Aided) : Biotechnology
M.Sc.(By Research) : Microbiology, Physics, Botany
M.Com. (Un-Aided) : Business Management
M.A. (Un-Aided) : Economics, English, Geography, Hindi, Marathi

Research

Ph.D. : Microbiology, History, Sindhi, Hindi, Botany, Physics
And English

Vocational Courses (Dual Degree Course)

- 1) Travel & Tourism
- 2) Family Business Management
- 3) Acutarial Science & Op. Mgt.
- 4) Secretarial Practice & Office Mgt.
- 5) Environment Auditing
- 6) Computer Maintenance
- 7) Design & Maintenance of Electric
& Electronic Equipments.

Details of Courses

Science Faculty

F.Y.B.Sc. (Credit System to be implemented from Academic year 2011-12)

6 Units in Science Discipline (600 Marks)

1 Unit in Foundation Course paper - I (100 marks) (Project of 20 Marks is compulsory and last date of submission is 02, January, 2012) &

Any **ONE** Combination of the following (2 papers in each subject.)

- 1) Chemistry, Physics and Mathematics
- 2) Chemistry, Physics and Botany
- 3) Chemistry, Physics and Zoology
- 4) Chemistry, Botany and Zoology
- 5) Chemistry, Microbiology and Zoology
- 6) Chemistry, Microbiology and Botany

S.Y.B.Sc.

6 Units in Science Discipline (600 Marks)

1 Unit in Foundation Course paper – II (100 Marks) (Project of 20 Marks is compulsory and last date of submission is 02, January, 2012) &

Any **ONE** Combination of the following (3 papers in each subject.)

offered at FYBSc

- | | |
|-------------------------------|--------------------------|
| 1) Physics and Mathematics | 2) Chemistry and Physics |
| 3) Chemistry and Botany | 4) Chemistry and Zoology |
| 5) Chemistry and Microbiology | 6) Botany and Zoology |

T.Y.B.Sc.

6 Units in Science Discipline (600 Marks)

2 Units in Applied Component (200 Marks)

A) Any ONE of the following Subjects offered at SYBSc

- | | | |
|-----------------|------------|----------------|
| 1) Chemistry | 2) Physics | 3) Mathematics |
| 4) Microbiology | 5) Botany | 6) Zoology |

B) Any ONE of the following APPLIED COMPONENT GROUP (Two Papers)

- | | |
|----------------------------------|-------------------------------|
| 1) Drugs and Dyes | 2) Electronic Instrumentation |
| 3) Comp. Prog. & System Analysis | 4) Bio-technology |
| 5) Horticulture and Gardening | 6) Environmental Science |

Admission to Courses in Computer Science & Biotechnology

Students seeking admission to these courses, if admitted, can take ONLY following combination/Subject at FY, SY and TY level.

| Course | FY | SY | TY |
|------------------|------|-----|------------------|
| Computer Science | PMCS | MCS | Computer Science |
| Biotechnology | CBBt | CBt | Biotechnology |

M.Sc. & Ph.D.

M.Sc. (By Papers) : **Organic Chemistry (10 Seats)**
Microbiology (10 Seats)
Biotechnology (20 Seats) (Un-Aided)

The admissions to the M.Sc. Course will be given as per Mumbai University Rules – H.138K. The scheme of examination in M.Sc. is in Two Parts i.e., PART-I and PART-II. There will be four theory papers at both Part I & Part II, each carrying 75 marks and four practicals, each carrying 50 marks.

M.Sc. (By Research) : **Microbiology (10 Seats)**
Physics (2 Seats)
Botany (8 Seats)

The Course consists of two theory papers and research leading to the dissertation, the topic & synopsis of the dissertation shall be approved by the University prior to student's registration to M.Sc. (By Research) Course.

Ph.D. : Microbiology, Botany & Physics

Research leading to thesis, the topic & synopsis of the thesis shall be approved by the University prior to student's registration to Ph. D. Course. A student is expected to pursue the research for minimum 6 terms and maximum 8 terms.

Arts Faculty

F.Y.B.A. (Credit System to be implemented from Academic year 2011-12)

Students have to select the following **SIX PAPERS** (600 Marks)

A) Compulsory Subjects

- 1) Communication Skills in English
- 2) Foundation Course Paper – I (Project of 20 Marks is compulsory)
- 3) Modern Indian Language -a) Hindi or b) Marathi or c) Sindhi

B) Optional Subjects (Students have to select ANY THREE of the following subjects)

- 1) (a) Economics or (b) Sociology
- 2) (a) English or (b) Marathi or (c) Sindhi
- 3) (a) History or (b) Geography or (c) Hindi
- 4) (a) Psychology or (b) Political Science
- 5) Mathematics (*Lectures with F.Y.B.Sc. Mathematics Paper – I*)

*N.B. 1) As per University of Mumbai rules, Tutorials are **mandatory**, for **Communication Skills in English**. 2) **Optional Subjects selected at FYBA cannot be changed at SYBA.***

S.Y.B.A.

Students have to select the following **EIGHT PAPERS** (800 Marks)

A) Compulsory Subject

Foundation Course Paper – II (Project of 20 Marks is compulsory and last date of submission is 02, January, 2009)

B) Applied Component Group - ANY ONE of the Following:

- 1) Entrepreneurial Development
- 2) Population Study
- 3) Health Psychology
- 4) Business Communication
- 5) Mass Communication
- 6) Womens' Studies
- 7) Travel and Tourism

C) Optional Subjects

Optional Subjects offered in F.Y.B.A. are continued at SYBA with **TWO PAPERS** in each subject

T.Y.B.A.

Students have to select **ANY ONE** subject with **SIX PAPERS** or **ANY TWO** subjects with **THREE PAPERS** in each, out of the three optional subjects offered at S.Y.B.A.

NOTE: Admission to the above subject is provisional subject to availability of adequate number of students and restriction of number of seats in the subject.

Departments of History, Geography & Psychology organise Excursions to relevant places, to support the curriculum.

M.A. (Unaided): Economics, English, Geography, Hindi, Marathi -(60 Seats per Subject)

Ph.D. : English, Hindi, Sindhi

The topic and synopsis of the thesis shall be approved by the University prior to students' registration. A student is expected to pursue research for minimum 06 and maximum 08 terms

Commerce Faculty

F.Y.B.Com. (Credit System to be implemented from Academic year 2011-12)

Students have to select the following **SEVEN PAPERS** (700 Marks)

- 1) Foundation Course Paper – I (Project of 20 Marks is compulsory)
- 2) Business Communication
- 3) Business Economics Paper – I
- 4) Environmental Studies
- 5) Mathematical and Statistical Techniques
- 6) Accountancy and Financial Management Paper – I
- 7) Commerce Paper – I (Business System & Society)

N.B. As per University of Mumbai rules, Tutorials are **mandatory**, in the subjects of **Business Communication and Mathematical and Statistical Techniques.**

S.Y.B.Com.

Students have to select the following **SIX PAPERS** (600 Marks)

- 1) Foundation Course Paper – II (Project of 20 Marks is compulsory)
- 2) Business Economics Paper – II
- 3) Accountancy and Financial Management Paper – II
- 4) Business Law
- 5) Commerce Paper – II (Marketing & Finance)
- 6) Applied Component (**Any One** of the following)
 - a) Field Sales Management
 - b) Company Secretarial Practice
 - c) Economic System
 - d) Advertising

T.Y.B.Com.

Students will have to offer **SEVEN PAPERS** (700 Marks)

Compulsory subjects.

- 1) Marketing & Human Resource Management (Commerce Paper - III)

2) Business Economics Paper – III

Optional Subjects

3) Financial Accounting and Auditing - I

4) Auditing and Cost Accounting - II

5) Introduction to Management Accounting - III

OR

3) Management & Organisation Development - I

4) Financial Management - II

5) Marketing Management - III

6-7) Applied Component Subjects (ANY **TWO** subjects to be selected from the following):

a) Export Marketing

b) Psychology of Human Behaviour at Work

c) Computer Systems and applications - 240 seats.

1. Theory paper - 80 marks, Three hours duration 2. Practical examination (20 marks) will be conducted at college.

d) Labour Welfare, Trade Union and Industrial Relation

e) Sindhi

f) Hindi

g) Marathi

h) Marketing Research

i) Direct & Indirect Taxation

Note: 60 seats of **Computer System** shall be kept reserved for those students who offer **languages**. (20 seats in each **language**, On merit)

M.Com.(Unaided) - Business Management

(60 Seats)

Students Seeking Admission at S.Y. / T.Y. Level from other Colleges/Institution

For Degree College : Students seeking admission (subject to availability of seats) in S.Y., T.Y. B.A., B.Com., B.Sc. from other colleges (Affiliated to Mumbai University) are required to bring **NOC** stating confirmation of Enrolment / Eligibility No. date and Academic Year.

Vocational Courses

Vocational Courses have been introduced by the University Grants Commission from the Academic Year 2003-2004 and our college is one of the few Colleges to initiate them. Vocational courses can be undertaken along with the regular degree of Arts/Science/Commerce. These are Dual Degree courses.

Each Vocational course is oriented towards the acquisition of professional skills. Any of the vocational course can be taken by a student who is enrolled in any faculty of the college with the condition that he/she can join only one vocational course at a time.

Admission to the below courses is provisional subject to availability of adequate number of students and restriction of number of seats in the course.

1. Travel and Tourism : (30 Seats)

Tourism has emerged as one of the key industries in a globalised scenario, since it provides historical and geographical interface, cultural exchange, economic advantage, and also promotes global peace and understanding.

Vocational Courses in Travel and Tourism have been popular for more than a decade now, since there is tremendous employment potential for the young professionals in this field. At present there are no institutes in the neighbourhood of Ulhasnagar that provide formal and Academic training in this burgeoning field. Our course in Travel and Tourism is being managed by the Department of History, and it seeks to fill in this lacuna and provide career openings to our students in this area.

2. Actuarial Science & Operational Management:(30 Seats)

Actuarial Science is the scientific and statistical calculation of Insurance risk and premiums - a very significant requirement in the ever-expanding world of the Insurance Service Industry. By introducing this course we seek to provide the theoretical and conceptual understanding and the basic foundation for one of the most prominent service sectors today. The course will also provide application of statistical techniques in the insurance industry. The job opportunities accruing from this course are, therefore, unlimited.

3. Design & Maintenance of Domestic and Industrial (Electrical & Electronic Appliances) : (30 Seats)

The Course in Design and Maintenance of Domestic and Industrial (Electrical and Electronic) Appliances is being looked after by the Department of Physics. It has been designed to fulfill the needs and requirements of job opportunities in local markets and industries, for freshers

without any experience in the subject of Electricity and Electronics.

Over the three years, this course provides students exposure in the basic concepts of electricity and electronics, analog and digital circuits and their applications and theoretical knowledge of widely used appliances. Adequate practical training will be provided in lab sessions, and hands-on experience, working with widely used electric and electronic appliances in everyday use.

4. Environmental Auditing : (30 Seats)

In view of the emerging opportunities in the environmental field in the long and short term, the course in Environmental Auditing is undertaken by the Department of Chemistry - it is of immense help to students in getting jobs in textiles, paper and other manufacturing industries. It will also assist such factories to control environmental pollution.

5. Family Business Management : (30 Seats)

Ulhasnagar is an enterprising centre and the nerve-centre of business activity. Businesses - small and large have flourished here in the post-independence and post-partition era. People here are hard working, with expert entrepreneurial skills and business families are the norm in this township. Items like steel and wood furniture manufactured here are sold in almost all parts of the country. Further, Ulhasnagar is also a hectic retailing centre.

It is keeping this spirit in view that we started the course in Family Business Management to provide the know-how and the skills to manage, expand, consolidate and contribute to family business. This course in Family Business Management will indeed, prove a boon to our students and the business families of Ulhasnagar.

6. Secretarial Practice and Office Management : (30 Seats)

Administration is the backbone of any organisation. The efficient management of any unit is a key to its services. The main objectives of the course in Secretarial Practice and Office Management are to teach basic secretarial and managerial skills to students, enhance their correspondence and communication skills, to introduce students to modern methods of commercial correspondence. It also seeks to acquaint students with the current scenario and initiate them into the dynamics of running an office smoothly. This knowledge will not only open up new opportunities to students in various offices, both in rural and urban areas, it will also assist in focussing upon the importance of the role and functions of the Secretary in every set up leading to an improvement in the perceptions of the status and image of the Secretary.

7. Computer Maintenance (Dual Degree Vocational Course): (30 Seats)

This course has been introduced from the year 2002-03 as an add-on course. Students who have passed XII std. are eligible. At the end of first year student gets Certificate from Univ. of Mumbai. On successful completion of second year, student is eligible to get a Diploma in Computer Maintenance and after completing third year, student gets Advanced Diploma in Computer Maintenance from University of Mumbai.

Admission Requirements

A Student from Degree College is eligible for the Vocational Courses. These are modular courses and a student of degree college can join the course at any level. The preference is given to students of the First Year Degree Course so that they can pursue this course for next three years and obtain along with their regular degree in Arts/Science/Commerce /Management/Mass Media/I.T./Computer Science, an additional degree to strengthen employment viability. A limited number of seats are available to the students of Second Year.

Application Procedures

The prospectus and form can be obtained from the inquiry counter on payment of Rs. 20 after securing admission in F.Y. Degree. The information and forms can also be downloaded from the college website www.chm.edu Last date for receiving the forms is **30th July, 2011**.

The complete application form is to be submitted to the office between 10am to 1.00 pm and the acknowledgement is to be obtained.

Subsequently, the candidate will receive an e-mail message, indicating either that he/she has been admitted or needs to come for an interview.

Admission process:

Every Vocational Course has limited seats, i.e., 30 in each course. In case of excess applications, the seats will be allotted on the basis of a written test/Interview for that course.

The list of the admitted students will be displayed on the Notice Board of Vocational Courses on the Ground Floor and students who provide the e-mail id in the admission form shall be informed about the admission through e-mail too. The decision of the Admission Committee in the selection of the students for the Course will be final and binding.

Technological Requirements

It is advisable for the Students to be computer savvy and to have access to e-mail and the World Wide Web. Those students who do not have access to the Computer and Internet can avail themselves of this facility at nominal charges at our UGC Network Resource Center.

Teaching Format

The classroom teaching employs video, audio, photographs and slides, faculty and guest lectures, Seminars, Conferences and class discussions. The students are required to do hands-on training of 2 weeks in a year, during the summer vacation, for which they will receive expert guidance.

Students are expected to keep a personal learning journal, successfully pass the tests, participate in group projects/Discussion. The most exciting learning, however, comes from listening to an interesting variety of speakers who are expected to form the core faculty of the Vocational

Course.

Degrees Awarded

- Certificate** - After successful completion of First Year
Diploma - After successful completion of Second Year
Advanced Diploma - After successful completion of Third Year

Fee Structure for Vocational Courses*

For Add-on Vocational Courses in Arts & Commerce faculties

- | | | |
|---------------------------|---|---------------------|
| 1. Certificate Level | : | Rs. 2000/- per year |
| 2. Diploma Level | : | Rs. 2500/- per year |
| 3. Advanced Diploma Level | : | Rs. 3000/- per year |

For Add-on Vocational Courses in Science

- | | | |
|---------------------------|---|---------------------|
| 1. Certificate Level | : | Rs. 3000/- per year |
| 2. Diploma Level | : | Rs. 3500/- per year |
| 3. Advanced Diploma Level | : | Rs. 4000/- per year |

***The Fee structure of all the courses is subject to revision at any time, as per University circulars from time to time.**

REFUND OF FEES

Degree College (Subject to revision from time to time)

Ordinance relating to the refund of all the fees shall be related to all the faculties

O.2859 : Refund of Tuition, Development and all other fees after cancellation of admissions: The candidates who have taken admission in under graduate courses in Govt. colleges, in Govt. aided and unaided courses conducted by affiliated colleges, and recognized Institutions may request for refund of fees after applying in writing for cancellation of their admission to the course. The refund of fees as applicable shall be made on or before 30th day after the date of cancellation and thereafter. The percentage of fee for the course shall be refunded to the candidate after deducting charges as follows :-

Table – 1 : Fees Deduction on cancellation of admission

| S.N. | Period | Percentage of Deduction Charges |
|-------|--|----------------------------------|
| (i) | Prior to Commencement of Academic Term and Instruction of the Course | Rs. 500/- Lump sum |
| (ii) | Upto 20 days after the Commencement of Academic Term of the Course | 20% of the Total Amount of Fees |
| (iii) | From 21st day upto 50 days after the Commencement of Academic Term of the Course | 30% of the Total Amount of Fees |
| (iv) | From 51st day upto 80 days after the commencement of academic term of the course or August 31st whichever is earlier | 50% of the Total Amount of Fees |
| (v) | From September 1st to September 30th | 60% of the Total Amount of Fees |
| (vi) | After September 30th | 100% of the Total Amount of Fees |

NOTE : The total amount considered for the refund of fees from the commencement of academic term of the course includes the following :-

1. All the fee items chargeable for one year are as per relevant University circulars for different Faculties (excluding the courses for which the total amount is fixed by other competent authorities).
2. The fee charged towards group insurance and all fee components to be paid as University share (including Vice-Chancellor fund, University fee for sports and cultural activities, E-charge, disaster management fund, exam fee and Enrollment fee) are nonrefundable if payment is made by the college prior to the date of cancellation.
3. Fee collected for Identity card and Library card, admission form and prospectus, enrollment and any other course specific fee **are not refundable** after the commencement of the academic term.
4. All refundable deposits (Laboratory, Caution Money and Library etc.) **shall be fully returned** at the time of cancellation.

Provided that wherever admissions are made through centralized admission process for professional and/or for any other courses by other competent Authorities, the Refund Rules are applicable if specified by such authorities (as per the rules of relevant agencies) for the 1st year admission. In case of admission to subsequent years of the course, O.2859 is applicable for cancellation of admission.

Provided further that this refund rules is concurrent with the rules and guidelines of other professional statutory bodies appointed for admission for relevant courses.

Further that O.2859-A & O.2859-B have been replaced and the amended O.2859 relating to the refund of Tuition Fees, Development and all other fees after cancellation of admission for the Under Graduate Courses has been brought into force with effect from the academic year 2008-2009.

Dates for Refund of Deposits (Self Financing Courses): -

Application for the refund of deposits must be made between 1st Sep. to 30th Sep or 1st Feb. to 28 Feb. of the year when applicant ceases to be a student of the college, failing which the deposit will be forfeited.

**Fees Structures (As per Circular No. Concol/Fee/292 of 2008 dated 7th July, 2008
(Subject to revision from time to time by the University of Mumbai)**

| Sr. No. | For full Year | For full fee paying students | for P.T.C./F.F./etc. |
|---------|---|------------------------------|----------------------|
| 1. | Tuition Fees | Rs. 800/- | -- -- |
| 2. | Laboratory fees (for Science students only) | Rs. 800/- | 675 |
| 3. | Laboratory fees (for T.Y.B.A. students offering Psychology and Geography) | Rs. 800/- | -- -- |
| 4. | Library Fees | Rs.200 /- | Rs. 150/- |
| 5. | Gymkhana Fees | Rs.200/- | Rs. 150/- |
| 6. | Other Fees /Extra Curr. Activities | Rs. 250/- | Rs. 225/- |
| 7. | Magazine Fees | Rs. 100/- | Rs. 100/- |
| 8. | Identity Card | Rs. 50/- | Rs. 50/- |
| 9. | Group Insurance | Rs. 20/- | Rs. 20/- |
| 10. | Student's Welfare Fund | Rs.50/- | Rs. 50/- |
| 11. | Utility Fees | Rs. 250/- | Rs. 250/- |
| 12. | Development Fees | Rs. 500/- | Rs. 500/- |
| 13. | Enrolment Fees (for F.Y. Only) | Rs. 220/- | Rs. 220/- |
| 14. | Examination FeesFY & SY | Rs. 600/- | Rs. 600/- |
| 15. | Caution Money (Refundable)(FY) | Rs. 150/- | Rs. 150/- |
| 16. | Library Deposit (Refundable)(FY) | Rs. 200/- | Rs. 200/- |
| 17. | VC Fund | Rs. 20/- | Rs. 20/- |
| 18. | Univ. Sports & Cult. Activity | Rs. 30/- | Rs. 30/- |
| 19. | E-Charge | Rs. 20/- | Rs. 20/- |
| 20. | Disaster Relief Fund | Rs. 10/- | Rs. 10/- |
| 21. | Lab. Deposit for Science(FY) | Rs. 400/- | Rs. 400/- |
| 22. | Admission Processing Fees | Rs. 200/- | |
| 23. | E-Suvidha | Rs. 50/- | |
| 24. | Alumni Association Fees | Rs. 25/- | |
| 25. | Project Fees | Rs.100/- | |

For those students seeking admission to the College under Reserved Category (SC/ST/NT/VJ/DT/OBC/SBC) ONLY Rs. 425=00 will be charged, if the documents as specified in the subsequent pages are produced at the time of admission. Fees will be accepted only in Cash or Demand Draft in favor of "The Principal, Smt. C. H. M. College" payable at Ulhasnagar

Freeships & Concessions

Central Sector Scheme of Scholarship for College and University Students

Eligibility: 80% and above at XII standard Exam from the year 2010-11 onwards.

Last Date of Submission of the application in the college: 31st December 2011,

For further information, please refer to website www.education.nic.in OR www.drhe.org.in OR contact the Registrar of the College.

Freeship to the Children of Economically backward Class / Primary/Secondary Teachers/ Non-Teaching Staff/Ex-Servicemen/Freedom Fighters

A) Freeship to Children of Economically Backward Class

- i) Those students whose parents / guardian annual income is Rs. 15,000/- or below are eligible for E.B.C. Freeship
- ii) Students who wish to apply for E.B.C. Freeship should apply in prescribed application form duly filled in and signed by S.E.O. (Special Executive Officer, Govt. of Maharashtra) and submit the same along with admission form.

B) Freeship to Children of Primary Teachers / Secondary Teachers / Non-Teaching Staff / Ex-servicemen / Freedom Fighters.

- i) Those students who wish to apply for P.T.C. / S.S.T. / N.T.S./ Ex-Servicemen / Freedom Fighter freeship are required to apply in prescribed application form duly filled in and signed by Headmaster / Headmistress for Children of Primary Teacher, Secondary Teacher & Non-Teaching Staff and counter signed by Block Development Officer, in case of Primary Teachers Only.
- ii) The Following documents are required to be enclosed alongwith above freeships Form:
 - a) Two attested Photocopies of Marksheet,
 - b) Two attested Photocopies of Fee Receipt.
 - c) Two attested Photocopies of Ration Card.

The students must follow these rules strictly. Incomplete form will not be accepted under any circumstances. As per ordinance No. 119 Students who do not have a minimum 75% attendance will not be eligible for any kind of freeship

STATE GOVERNMENT OPEN MERIT SCHOLARSHIP (FRESH AWARD) TO DEGREE COLLEGE STUDENTS

Those students who have secured 75% and above in the H.S.C. Examination can apply for the state Government Open Merit Scholarship (Fresh Award)

Students can get renewal of such Scholarship in S.Y. & T.Y., provided they secure minimum 50% of marks & fill up the Annual Progress Report Form within 7 days from the date of admission.

NATIONAL MERIT SCHOLARSHIP

Those students who have secured 1st/2nd Rank at School/Junior College level can apply for the National Merit Scholarships. The forms for the same will be issued from their respective School/Junior College where they have secured 1st/2nd Rank or from the Divisional Secretary, Mumbai Divisional Board, Mumbai.

Students can get renewal of such Scholarship provided they secure minimum 50% of marks & fill up the Annual Progress Report Form within 7 days from the date of admission.

Scholarship & Freeship for Backward Class Students

Government of India Post Matric Scholarship to Backward Class Students S.C. & S.T.

Those students who belong to **S.C., S.T. Caste** and whose Parents / Guardian having Annual Income upto **Rs. 1,00,000/-** or below are Eligible for Scholarship.

Government of India Post Matric Scholarship to Backward Class Students O.B.C./S.B.C./N.T./V.J./D.T.

Those students who belong to **O.B.C./S.B.C./N.T./V.J./D.T. Caste** and whose Parents / Guardian having Annual Income upto **Rs. 65,290/-** or below are Eligible for Scholarship.

B.C. Freeship to S.C. & S.T. Students

Those students who belong to **S.C., S.T. Caste** and whose Parents / Guardian having Annual Income upto **Rs. 1,00,000/-** are Eligible for Freeship

B.C. Freeship to O.B.C./S.B.C./N.T./V.J./D.T. Students

Those students who belong to **O.B.C./S.B.C./N.T./V.J./D.T. Caste** and whose Parents / Guardian having Annual Income upto **Rs. 65,290/-** are Eligible for Freeship.

Documents required along with Application forms for above mentioned scholarship / Freeship to S.C., S.T. / O.B.C./S.B.C./N.T./V.J./D.T.(All documents must be Attested)

- a) Attested Photocopy of Caste Certificate of the Student
- b) Attested Photocopy of School Leaving Certificate
- c) Attested Photocopy of Statement of Marksheet.

- d) Original Copy of Annual Income Certificate stating Basic Pay, D.A., H.R.A. C.L.A., etc. and its deductions (From 1st April, 2010 to 31st March, 2011) If Parent / Guardian is in Private Service or Business, the annual income certificate issued by Tahsildar is to be submitted
- e) Attested Photocopy of Ration Card
- f) Attested Photocopy of Domicile Certificate
- g) Non-Creamy Layer Certificate in case of students applying for O.B.C. Freeship
- h) Attested Photocopy of Fee Receipt

All the above students who have applied for Scholarship are required to open the S.B.Account in Canara Bank, Furniture Bazar Branch, Ulhasnagar - 3 and submit the same alongwith application form.

The students seeking admission on basis of caste certificates will be required to apply in prescribed application form for Scholarship / Freeship within seven days from the date of taking admission. No application form will be accepted after completion of seven days and students will have to pay full fees.

Those students whose attendance is less than 75% their Scholarship / Freeship will not be sanctioned.

IMPORTANT NOTE:

Students seeking admission on the basis of Caste Certificate will be required to produce ORIGINAL CASTE CERTIFICATE AT THE TIME OF ADMISSION and must attach certified Photocopies copy of the same along with the admission form.

Without Original Caste Certificate, the admission shall not be granted on the basis of Caste.

विषय - ई - स्कॉलरशिप-भारत सरकार मॅट्रीकोत्तर शिष्यवृत्ती व शिक्षण शुल्क व परिक्षा शुल्क प्रदाने योना-बॅकेमार्फत अदा करणे.

संदर्भ - १.सामाजिक न्याय व विशेष सहाय्य विभाग, मंत्रालय, मुंबई शासन निर्णय क्र.ईबीसी-२००९/प्र. क्र.२००९/प्र.क. १२२/मावक-३, दि. ११ जाने, २०१०

अनु. जाती, विजाभज, विमाप्र व इतर मागासवर्गीयांना भारत सरकार शिष्यवृत्ती / शिक्षण फी परीक्षा फी देणे या योजने अंतर्गत संदर्भ क्र.१ अन्वये शासनाने बदल केलेले आहेत. तरी सदरच्या बदलाबाबत नोंदी घेऊन खालीलप्रमाणे मार्गदर्शनानुसार प्रस्ताव या कार्यालयास सादर करावेत.

अ) बँक अकाऊंट :-

- १) महाविद्यालयांनी त्यांचे भारत सरकार शिष्यवृत्ती व शिक्षण शुल्क परीक्षा शुल्कसाठी स्वतंत्र खाते राष्ट्रीयकृत बँकेत उघडावे व तो खाते क्रमांक समाजकल्याण विभागाकडे दिल्या जाणाऱ्या प्रस्तावात नमूद करावा.
- २) सदर बँकेत महाविद्यालयांसाठी देय रक्कम समाजकल्याण विभागामार्फत जमा केली जाईल.
- ३) ज्या राष्ट्रीयकृत बँकेत महाविद्यालयाचे खाते असेल शक्यतो त्याच राष्ट्रीयकृत बँकेत विद्यार्थ्यांचे खाते उघडणेबाबत विद्यार्थ्यांना माहिती द्यावी, म्हणजे ECS द्वारा रक्कम जमा करणे सोपे जाईल.

ब) नुतनीकरण (Renewal) :-

विद्यार्थ्यांनी शैक्षणिक कोर्स संपेपर्यंत कोणत्याही प्रकारची कागदपत्रे (जातीचा दाखला / उत्पन्नाचा दाखला द्यावयाची नसल्याने नुतनीकरण (Renewal) प्रस्तावासाठी विद्यार्थ्यांकडे कोणत्याही दाखल्याची मागणी करू नये तसेच जे विद्यार्थी पास झालेले आहेत, अशा विद्यार्थ्यांची माहिती महाविद्यालयाकडे असल्याने जुलै मध्ये पहिल्या तिमाहीसाठी (शिष्यवृत्तीसाठी) प्रस्ताव सादर करावेत.

- १) केंद्र शासनाच्या धोरणाद्वारे (शासन निर्णय) नियम (VII) (ii) प्रमाणे नुतनीकरण (Renewal) च्या विद्यार्थ्यांची पूर्ण वर्षाची शिष्यवृत्ती देणे क्रमप्राप्त असल्याने शैक्षणिक वर्ष सुरु झाल्यावर एप्रिल ते जून या कालावधीचा प्रस्ताव जुलै मध्ये स्टेटमेंट - A मध्ये समाजकल्याण विभागाकडे सादर करावा.

त्यात शैक्षणिक सत्राची फी व तिमाहीची होणारी शिष्यवृत्ती यांचा समावेश असावा. म्हणजे नुतनीकरण (Renewal) विद्यार्थ्यांची महाविद्यालयास येणे असलेली फी महाविद्यालयाच्या खात्यावर जुलै-ऑगस्ट मध्येच १००% जमा होऊ शकेल.

२. जुलै ते सप्टेंबर या कालावधीचा प्रस्ताव ऑक्टोबर महिन्यात व ऑक्टोबर ते मार्च या कालावधीचा प्रस्ताव परीक्षा सुरु होण्यापूर्वी, म्हणजे मार्च मध्ये सादर करावा. (वरील दोन्ही प्रस्तावांमध्ये फक्त शिष्यवृत्ती रक्कमेचा समावेश असेल.)
३. वरीलप्रमाणे तीन टप्प्यात नुतनीकरण (Renewal) चे प्रस्ताव सादर करतांना स्टेटमेंट A च्या शेवटी खालीलप्रमाणे दाखले नमूद करावेत. दाखला देण्यात येत आहे की,
 - १) यादीतील सर्व विद्यार्थी मागील शैक्षणिक वर्षात उत्तीर्ण झालेले आहेत. नापास विद्यार्थ्यांचा समावेश सदर यादीत नाही.

२) उत्तीर्ण विद्यार्थ्यांचे रेकॉर्ड महाविद्यालयाच्या दफ्तरी आहे, ते तपासणीसाठी उपलब्ध करून देण्यात येईल.

३) वर यादीत नमूद केलेल्या विद्यार्थ्यांमध्ये व्यवस्थापन कोट्यातील विद्यार्थ्यांचा समावेश नाही.

४) या तिमाहीमध्ये सार्वजनिक सुट्ट्या वगळता कामकाजाच्या दिवशी विद्यार्थ्यांची उपस्थिती ७५% आहे.

५) वर नमूद केलेल्या विद्यार्थ्यांची यापूर्वी शिष्यवृत्तीची मागणी केलेली नाही.

क) नुतनीकरण (Renewal) फ्रीशिप : शिक्षण शुल्क, परीक्षा शुल्क

अ) शिक्षण शुल्क, परीक्षा शुल्काच्या बाबतीत प्राप्त होणारी रक्कम ही सामान्यपणे महाविद्यालयाशी संबंधित अभ्यासक्रमाची फी ची रक्कम आहे.

विद्यार्थ्यांनी शैक्षणिक कोर्स संपेपर्यंत कोणत्याही प्रकारची कागदपत्रे (जातीचा दाखला / उत्पन्नाचा दाखला) द्यावयाचा नसल्याने नुतनकरण (Renewal) प्रस्तावासाठी विद्यार्थ्यांकडे कोणत्याही दाखल्यांची मागणी करू नये. तसेच जे विद्यार्थी पास झालेले आहेत. अशा विद्यार्थ्यांची माहिती महाविद्यालयाकडे असल्याने शैक्षणिक वर्ष सुरु झाल्यावर माहे ऑगस्ट मध्ये नुतनीकरण (Renewal) विद्यार्थ्यांच्या बाबतीत स्टेटमेंट- B मध्ये परिपूर्ण प्रस्ताव समाजकल्याण विभागाकडे सादर करावे. प्रस्ताव सादर करताना स्टेटमेंट B च्या शेवटी खालीलप्रमाणे दाखले नमूद करावेत.

i) यादीतील सर्व विद्यार्थी मागील शैक्षणिक वर्षात उत्तीर्ण झालेले आहेत. नापास विद्यार्थ्यांचा समावेश सादर यादीत नाही.

ii) उत्तीर्ण विद्यार्थ्यांचे रेकॉर्ड महाविद्यालयाच्या दफ्तरी आहे, ते तपासणीसाठी उपलब्ध करून देण्यात येईल.

iii) वर यादीत नमूद केलेल्या विद्यार्थ्यांमध्ये व्यवस्थापन कोट्यातील विद्यार्थ्यांचा समावेश नाही.

iv) वर यादीत नमूद केलेल्या विद्यार्थ्यांची / शिक्षण फी, परीक्षा फी ची मागणी यापूर्वी केलेली नाही. यामुळे शिक्षण फी, परीक्षा फी योजनेची नुतनीकरण (Renewal) विद्यार्थ्यांची महाविद्यालयास येणे असलेली आवश्यक फी महाविद्यालयाच्या खात्यावर सप्टेंबर मध्येच १००% जमा होऊ शकेल.

ड) नवीन Fresh विद्यार्थी :-

(शैक्षणिक सत्रांच्या प्रथम वर्षी प्रवेश घेणारे विद्यार्थी)

शिष्यवृत्ती :

शैक्षणिक वर्ष सुरु झाल्यावर मागासवर्गीय विद्यार्थ्यांना प्रवेश घेतांना -

कनिष्ठ महाविद्यालयात अथवा वरिष्ठ महाविद्यालयात प्रवेश घेणाऱ्या विद्यार्थ्यांसाठी सप्टेंबर पर्यंत, व्यावसायिक महाविद्यालयात प्रवेश घेणाऱ्या विद्यार्थ्यांसाठी (अभियांत्रिकी व वैद्यकीय यांची प्रवेशप्रक्रिया उशीरापर्यंत चालू असल्याने) ऑक्टोबर पर्यंत, फॉर्मसह आवश्यक दाखले सादर करणेबाबत सूचना महाविद्यालयात ठळकपणे दिसतील याप्रमाणे लावण्यात याव्यात. तसेच माहिती पत्रकात (Prospectus)

देखील ठळकपणे छापण्यात यावे.

संदर्भातील क्रमांक २ व ३ अन्वये फॉर्म सोबत कोणते दाखले जोडावेत, या कार्यालयातर्फे विद्यार्थ्यांची कोणती फी अदा केली जाते याचे सविस्तर मार्गदर्शन यापूर्वीच करणेत आले आहे.

१) कनिष्ठ महाविद्यालये / वरिष्ठ महाविद्यालयांसाठी

I) ज्या विद्यार्थ्यांनी प्रवेशासमयी अथवा नजीकच्या काळात फॉर्मसह आवश्यक दाखले सादर केले आहेत. अशा विद्यार्थ्यांचे प्रस्ताव शैक्षणिक वर्षे सुरु झाल्यापासून ९० दिवसांत अथवा सप्टेंबर अखेर (यामध्ये जे आधी येईल ते) स्टेटमेंट A सह सादर करावेत.

II) वर (I) नुसार प्राप्त प्रस्तावातील विद्यार्थ्यांची शैक्षणिक फी महाविद्यालयांच्या खात्यात जमा केली जाईल व विद्यार्थ्यांची शिष्यवृत्ती त्यांच्या खात्यात जमा करण्याची कार्यवाही करण्यात येईल

III) वर (I) मधील प्रस्तावातील विद्यार्थ्यांनी पुढील तिमाही ऑक्टोबर ते डिसेंबर च्या शिष्यवृत्तीचा प्रस्ताव जानेवारी मध्ये सादर करावा. यात फक्त विद्यार्थ्यांच्या शिष्यवृत्ती समावेश असेल.

IV) ज्या विद्यार्थ्यांनी सप्टेंबर अखेर फॉर्म व आवश्यक दाखले सादर केले नव्हते. परंतु नंतरच्या कालावधीत सादर केले आहेत. अशा विद्यार्थ्यांचे प्रस्ताव उशिरात उशिरा डिसेंबर मध्ये सादर करावेत. डिसेंबर नंतर विद्यार्थ्यांचे फॉर्म स्विकारले जाणार नाहीत अशी ताकीद विद्यार्थ्यांना देण्यात यावी.

V) वरील I, II, व V नमुद विद्यार्थ्यांसाठी शिष्यवृत्तीचा शेवटच्या तिमाही साठी प्रस्ताव परिक्षा म्हणजे फेब्रुवारी मध्ये सादर करावा. यात फक्त शिष्यवृत्तीच्या रक्कमेचा समावेश असेल.

२) व्यावसायिक महाविद्यालयांसाठी (अभियांत्रिकी / वैद्यकीय / व्यवस्थापन व तत्सम)

I) ज्या विद्यार्थ्यांनी प्रवेशासमयी अथवा नजीकच्या काळात फॉर्मसह आवश्यक दाखले सादर केले आहेत. अशा विद्यार्थ्यांचे प्रस्ताव शैक्षणिक वर्षे सुरु झाल्यापासून ९० दिवसांत अथवा सप्टेंबर अखेर (यामध्ये जे आधी येईलते) स्टेटमेंट A सह सादर करावेत.

II) वर (I) नुसार मध्ये प्राप्त प्रस्तावातील विद्यार्थ्यांची शैक्षणिक फी महाविद्यालयांच्या खात्यात जमा केली जाईल व विद्यार्थ्यांची शिष्यवृत्ती त्यांच्या खात्यात जमा करण्याची कार्यवाही करण्यात येईल.

III) वर (I) मधील प्रस्तावातील विद्यार्थ्यांची पुढील नोव्हेंबर ते डिसेंबर च्या शिष्यवृत्तीचा प्रस्ताव जानेवारी मध्ये साकार करावा. यात फक्त विद्यार्थ्यांच्या शिष्यवृत्तीचा समावेश असेल.

IV) ज्या विद्यार्थ्यांनी ऑक्टोबर अखेर फॉर्म व आवश्यक दाखले सादर केले नव्हते. परंतु नंतरच्या कालावधीत सादर केले आहेत अशा विद्यार्थ्यांचे प्रस्ताव उशिरात उशिरा डिसेंबर मध्ये सादर करावेत. यात प्रवेश घेतल्यापासून डिसेंबर पर्यंतची शिष्यवृत्ती व महाविद्यालयांची फी यांचा समावेश असेल. डिसेंबर नंतर विद्यार्थ्यांचे फॉर्म स्विकारले जाणार नाहीत अशी ताकीद विद्यार्थ्यांना देण्यात यावी.

- V) वरील I, II, व V नमुद विद्यार्थ्यांसाठी शिष्यवृत्तीचा शेवटच्या तिमाही साठी प्रस्ताव परिक्षा म्हणजे मार्चच्या पहिल्या आठवड्यात सादर करावा. यात फक्त शिष्यवृत्तीच्या रक्कमेचा समावेश असेल.

वरील पध्दतीचा अवलंब केल्याने ज्या विद्यार्थ्यांनी लवकर फॉर्म व आवश्यक दाखले सादर केले आहेत, अशा विद्यार्थ्यांना शिष्यवृत्ती लवकर अदा केले जाईल तसेच महाविद्यालयात येणे असलेली फी देखील महाविद्यालयाचे खात्यावर जमा केली जाईल. पर्यायाने महाविद्यालयांची आर्थिक कोंडी कमी होण्यास मदत होईल.

- इ) नवीन Fresh विद्यार्थी :- (शैक्षणिक सत्रांच्या प्रथम वर्षी प्रवेश घेणारे विद्यार्थी)

शिक्षण शुल्क व परिक्षा शुल्क :

शैक्षणिक वर्षे सुरु झाल्यावर मागासवर्गीय विद्यार्थ्यांना प्रवेश घेतांना -

कनिष्ठ महाविद्यालयात अथवा वरिष्ठ महाविद्यालयात प्रवेश घेणाऱ्या विद्यार्थ्यांसाठी सप्टेंबर पर्यंत, व्यावसायिक महाविद्यालयात प्रवेश घेणाऱ्या विद्यार्थ्यांसाठी (अभियांत्रिकी व वैद्यकीय यांची प्रवेशप्रक्रिया उशीरापर्यंत चाल असल्याने) ऑक्टोबर पर्यंत, फॉर्मसह आवश्यक दाखले सादर करणेबाबत सूचना महाविद्यालयात ठळकपणे दिसतील याप्रमाणे लावण्यात याव्यात. तसेच माहिती पत्रकात (Prospectus) देखील ठळकपणे छापण्यात यावेत.

- १) कनिष्ठ महाविद्यालये / वरिष्ठ महाविद्यालयांसाठी

I) ज्या विद्यार्थ्यांनी प्रवेशासमयी अथवा नजीकच्या काळात फॉर्मसह आवश्यक दाखले सादर केले आहेत. अशा विद्यार्थ्यांचे प्रस्ताव शैक्षणिक वर्षे सुरु झाल्यापासून ९० दिवसांत अथवा सप्टेंबर अखेर (यामध्ये जे आधी येईल ते) स्टेटमेंट B सह सादर करावेत. प्रस्तावातील पात्र विद्यार्थ्यांची शैक्षणिक फी महाविद्यालयातील खात्यात जमा केली जाईल.

II) ज्या विद्यार्थ्यांनी सप्टेंबर अखेर फॉर्म व आवश्यक दाखले सादर केले नव्हते. परंतु नंतरच्या कालावधीत सादर केले आहेत. अशा विद्यार्थ्यांचे प्रस्ताव उशिरात उशिरा डिसेंबर मध्ये सादर करावेत. डिसेंबर नंतर विद्यार्थ्यांचे फॉर्म स्विकारले जाणार नाहीत अशी ताकीद विद्यार्थ्यांना देण्यात यावी.

- २) व्यावसायिक महाविद्यालयांसाठी (अभियांत्रिकी / वैद्यकीय / व्यवस्थापन व तत्सम)

I) ज्या विद्यार्थ्यांनी प्रवेशासमयी अथवा नजीकच्या काळात फॉर्मसह आवश्यक दाखले सादर केले आहेत. अशा विद्यार्थ्यांचे प्रस्ताव शैक्षणिक वर्षे सुरु झाल्यापासून ९० दिवसांत अथवा ऑक्टोबर अखेर (यामध्ये जे आधी येईल ते) स्टेटमेंट B सह सादर करावेत. प्रस्तावातील पात्र विद्यार्थ्यांची शैक्षणिक फी महाविद्यालयांच्या खात्यात जमा केली जाईल.

Examination Rules

Rules for conduct of F.Y. and S.Y. B.A., B.Sc. and B.Com.

Examinations held by the affiliated colleges on behalf of University.

There shall be two examinations, one at the end of each term and they shall be called First Term Examination and Second Term Examination respectively. Both Term Examinations shall be of equal marks and of equal duration. The First Term Examination shall be based on the portion of the syllabus taught in First Term and the Second Term Examination shall be based on the portion of the syllabus taught in Second Term as prescribed by the Boards of Studies and approved by the Academic Council.

I The Practical Examination in a subject shall be held only once and before the end of Second Term.

II Schemes for the paper without Practicals and paper with Practical

| | | |
|------------------------------------|-------|----------------------|
| A. Paper without practicals | Marks | (50 + 50) = 100 |
| First Term Examination | Marks | 50 (Duration 2 Hrs.) |
| Second Term Examination | Marks | 50 (Duration 2 Hrs.) |
| B. Paper with Practicals | Marks | (30 + 30) = 60 |
| First Term Examination | Marks | 50 (Duration 2 Hrs.) |
| Second Term Examination | Marks | 50 (Duration 2 Hrs.) |

(Marks secured at each term examination are to be converted out of 30 marks.)

| | | |
|-----------------------|-------|---------------|
| Practical examination | Marks | 40 per paper. |
|-----------------------|-------|---------------|

III **Additional Examination:**

Eligibility to appear at the additional examination:

A. A student who does not appear in some or all the papers, either at the First Term Examination or at the Second Term Examination on medical grounds or for representing the college / University in sports, cultural activities, activities of NCC, NSS, conducted by recognized bodies / competent authorities or any other reason which is considered valid under exceptional circumstances and to the satisfaction of the Principal, is eligible to appear for the additional examination.

A student who does not appear at both term examinations shall not be eligible to appear for the additional examination. A student, who could not appear for the examination due to these reasons should inform the college authorities, preferably before the commencement of the said examination with all relevant documents in original, or within 3 days of the commencement of examination, failing which He/She forfeit the right to appear in additional examination.

B. The additional examination shall be of two hours duration and of 50 marks per paper / subject. The student shall appear for the paper/subject of the term examination which he/she has missed. Students who want to appear for the additional examination for any of the above mentioned reasons, should apply immediately for the same with the copy of documentary evidence for justification.

IV. Standard of Passing:

The passing in the subject shall be based on the aggregate of marks of First and Second Term Examinations taken together or the marks of First Term Examination and the additional examination taken together or marks of Second Term Examination and the additional examination taken together.

The appearance at both term examinations, tutorial evaluation and the practical examination shall be compulsory.

In order to pass in a subject, a student must secure:

- a) A minimum of 35% marks in subject, having only one paper.
 - b) In a subject having more than one paper, a minimum of 20% marks in each paper and a minimum of 35% marks in aggregate.
 - c) In case of subject with practicals, a minimum of 35% marks in practicals separately.
- V. There shall be no facility of revaluation of answer-books at the F.Y., S.Y. B.A., B.Sc. and B.Com. examinations conducted by the colleges. However, the facility for verification of marks shall be available. The verification will be done by the Examination Committee. In the event of any discrepancy noted, rectification shall be effected by the concerned examiner. For any reason, if the concerned examiner is not available, the Examination Committee, in consultation with the Principal, may authorize another subject teacher in the college to make necessary corrections.

VI. Ex-Students:

Candidates who have been declared failed at the examination or who have been allowed to keep terms for the higher class shall appear as Ex-Student for the annual examination held by their respective colleges.

VII:Annual Examination:

(a). Eligibility to appear at Annual Examination:

A student who has failed or is allowed to keep terms for higher class is eligible to appear at the annual examination.

(b).Nature of Annual Examination:

Annual examination shall be of 3 hrs duration & of 100 marks per paper / subject, where there are no Practicals and of 2 hrs duration & of 60 marks per paper / subject where there are practicals. Paper shall be drawn over entire syllabus and will be divided into 2 sections. Section-I, based on portion of syllabus to be taught in 1st term and Section-II, based on portion of syllabus to be taught in 2nd term. There shall be 2 annual examinations in an academic year, one, before the end of 1st term and other, before the end of 2nd term.

According to University Circular No. Exam /VCD/College (Rev / ver) 1603 of 2005, following facilities are available

- 1) The facility of obtaining Photo/Zerox copy/ies of assessed and or moderated answer books by the examinee/s is/are extended with a view to bring transparency in the Examination System and ensure its credibility.
- 2) This facility, thus provided, shall be for theory papers only of the examinations held.
- 3) The Photo/Zerox copy/ies of answer book/s of practical examination, sessional marks, viva-

voce, dissertation, thesis ,projects, presentation of field work etc. shall not be supplied to the examinee/s. The photo/Zerox copy/ies shall be supplied on the payment of non-refundable fee of Rs. 100/- per answer book which shall have to be paid by the examinee/s and 50% concession for reserve category examinees.

- 4) The prescribed application form for obtaining photo/zerox copy of answer book/s can be obtained from the Room No. 219 Second Floor (Examination Room).
- 5) On receipt of Photo/Zerox copy/ies of desired answer book/s, if the examinee is not satisfied with the marks awarded to him/her by the original examiner or in accordance with relevant Ordinance he/she may apply for redressal of grievances to the College/Institution in the prescribed form, challenging the valuation done.
- 6) The application form (prescribed by the respective college if any) for redressal of grievances regarding valuation of answer books can be obtained from the Room No. 219 Second Floor (Examination Room).
- 7) The examinee shall have to mention clearly in the application form, the reasons of his/her grievances and specify clearly the question wise his/her points of objection to the valuation done with proper justification.
- 8) The prescribed application form duly filled in shall be submitted with a fee of Rs. 250/- per paper to the respective College/Institution and 50% concession for reserve categories.
- 9) The application form (Prescribed by the respective College if any) shall have to be signed by the applicant examinee himself/herself and shall be submitted to the respective college/ Institution, within 7 days from the date of the receipt of the concerned photo/zerox copy/ies. Incomplete application form/s in any respect shall be rejected without assigning any reason and the fees paid along with the application form shall not be refunded.
- 10) The application for redressal of grievances received after the last date shall not be accepted by the college/Institution under any circumstances, whatsoever.

Chairperson for the Exam. Committe (2011-12) Dr. Sunanda Karandikar

Under ordinance No. 119,120, 125 of the University of Mumbai, a student is required to attend **minimum 75% of the lectures in each subject and concerned practicals** during the academic year, failing which he/she shall render himself/herself liable for cancellation of term, and be debarred from appearing in final examinations.

As per Circular No 4077 of 2008 of the University of Mumbai, Visually and Partially Visually Impaired Students, Physically Challenged Students and Students affected by Cerebral Palsy are permitted a Writer for their examinations, and will also be provided Extra Time for completion of their papers.

As per the University of Mumbai Circular No CERT/CONV/1058 of 2008, students who “intend to apply for dupilcate copies of their statements of marks, certificates of passing, degree certificates as well as special certificates have to produce an affidavit on a Non Judicial Stamp Paper of Rs 50/- made in that behalf before the Metropoloitan Magistrate or a Notary appointed by the Government to that effect, the Reason for issue of the dupilcate copy of the aforesaid documents mentioning therein so also, the First Information Report(FIR) registered in the Police Station for the reasons what so ever, i.e. Loss, Damage of the same etc to check the misuse of the aforesaid documents. On completion of these formalities and payment of necessary fees, the required duplicate certificates will be issued to the concerned students”.

Distribution of Examination Forms for ATKT

First Term (September, 2011) 11th July, 2011 to 23rd July, 2011

Second Term (February, 2011) 5th December, 2011 to 17th December, 2011

Broad Categories of Unfair Means

The students should refrain from adopting unfair means during College/ University Examinations, as it leads to debarring culprit student from 1 to 5 additional examinations if they adopt any unfair means.

Broad Categories of Unfair Means Resorted to by Students at the University/ College / Institution Examinations and the Quantum of Punishment for each Category thereof :

| Sr. No. | Nature of Malpractice | Quantum of Punishment |
|---------|--|--|
| 1 | Possession of copying material | Annulment of the performance of the student at the University / College / Institution examination in full.* (Note:- This quantum of punishment shall apply also to the following categories of malpractices at Sr. No. (2) to Sr. No. (12) in addition to the punishment prescribed there at. |
| 2 | Actual copying from the copying material | Exclusion of the student from University or College or Institution examination for one additional examination. |
| 3 | Possession of another student's answer-book | Exclusion of the student from University or Institution examination for one additional examination. (BOTH THE STUDENTS) |
| 4 | Possession of another student's answer-book + actual evidence of copying there from. | Exclusion of the student from University or College or Institution examination for two additional examinations (BOTH THE STUDENTS.) |
| 5 | Mutual / Mass copying | Exclusion of the student from University or College or Institution examination for two additional examinations. |
| 6 | (i) Smuggling – out or smuggling in of answerbook as copying material. (ii) Smuggling – in of written answer-book based on the question paper set at the examination. (iii) Smuggling – in of written answer – book and forging signature of the Jr. Supervisor thereon. | Exclusion of the student from University or College or Institution exam for two additional examination. Exclusion of the student from University or College or Institution examination for three additional examinations. Exclusion of the student from University or College or Institution examination for four additional examinations. |

| Sr. No. | Nature of Malpractice | Quantum of Punishment |
|---------|---|---|
| 7 | Attempt to forge the signature of the Jr. Supervisor on the answer book or supplement. | Exclusion of the student from University or College or Institution examination for four additional examinations |
| 8 | Interfering with or counterfeiting of University / College / Institution seal, or answer books or office stationery used in the examinations. | Exclusion of the student from University or College or Institution examination for four additional examinations. |
| 9 | Answer book, main or supplement written outside the examination hall or any other insertion in answerbook. | Exclusion of the student from University or College or Institution examination for four additional examinations. |
| 10 | Insertion of currency notes/to bribe or attempting to bribe any of the person/s connected with the conduct of examination. | Exclusion of the student from University or College or Institution examination for four additional examinations. (Note:- This money shall be credited to the Vice – Chancellor’s Fund) |
| 11 | Using obscence language / violence threat at the examination centre by a student at the University / College / Institution examination to Jr. / Sr. Supervisors / Chief Conductor or examiners. | Exclusion of the student from University or College or Institution examination for five additional examinations. (both the students if impersonator is University or College or Institution student). |
| 12 | (a) Impersonation at the University / College / Institution examination. (b) Impersonation at the University / College / Institute student at S. S. C. / H. S. C. any other examinations. | Exclusion of the impersonator from University or College or Institution examination for five additional examinations. Annulment of the performance of the Student at the University or College or Institution examination in full. |
| 13 | Revealing identity in any form in the answer written or in any other part of the answerbook by the student at the University or College or Institution examination. | Annulment of the performance of the student at the University or College or Institution examination in full. |
| 14 | Found having written on palms or on the body, or on the clothes while in the examination. | Annulment of the performance of the student at the University or College or Institution examination in full. |
| 15 | All other malpractices not covered in the aforesaid categories. | Annulment of the performance of the student at the University or College or Institution examination in full, and severe punishment depending upon the gravity of the offence. |

16) If on previous occasion a disciplinary action was taken against a student for malpractice used at examination and he / she is caught again for malpractices used at the examinations, in this event he / she shall be dealt with severely. Enhanced punishment can be imposed on such students. This enhanced punishment may extend to double the punishment provided for the offence, when committed at the second or subsequent examination.

17) Practical / Dissertation / Project Report Examination.

Student involved in malpractices at Practical / Dissertation / Project Report Examinations shall be dealt with as per the punishment provided for the theory examination.

18) The competent authority, in addition to abovementioned punishments, may impose a fine on the student declared guilty.

* (Note: The term “Annulment of Performance in Full..” includes performance of the student at the theory as well as Annual Practical Examination, but does not include performance at termwork, project work with its term work, oral or practical & dissertation examinations unless malpractice used thereat.)

Community Research and Outreach Projects with Local Self Governing Bodies and NGOs

- ***‘From Rags to Riches’ Project on Civic Facilities in Ulhasnagar*** for Ulhasnagar Municipal Corporation
- ***Air Monitoring Program- Ulhasnagar and Badlapur*** awarded by Maharashtra Pollution Control Board.
- ***Lake Cleaning Project in Thane City-*** Thane Municipal Corporation
- ***Project on Vermi Composting-*** in association with Ulhasnagar Municipal Corporation (On Going Project)
- ***Study for Cleaning up of Waldhuni River*** in association with Ulhasnagar Municipal Corporation (On going Project)
- Childline Project Report on ***Need Based Assessment Studies Report*** for Childline India Foundation.
- ***Clean Ulhasnagar - Healthy Ulhasnagar and Education for All-*** Projects undertaken by Foundation Course Students of the College in collaboration with UMC in which Survey has been conducted in Two phases covering **30,000** families by **3000** students of the College. The Interim Report has been submitted to the Commissioner, Ulhasnagar Municipal Corporation

College Rules

1. Admission

A) Application for admission to the college be made on the prescribed printed form. The form must be accompanied by:

- 1) Form for Identity Card with 2x2 size self recent photograph.
- 2) Transfer Certificate and Mark-Sheet of the last examination passed, with two true copies if coming from a college affiliated to the Mumbai University/ Maharashtra Board.
- 3) Transfer Certificate, Migration Certificate, Passing Certificate and Mark-Sheet of the last examination, with two true copies if coming from a college affiliated to any other Board/University.
- 4) Students coming from any other Board/University should submit the Provisional Eligibility Certificate from the University of Mumbai.
- 5) **FY Class students MUST fill up the ENROLMENT FORM of UNIVERSITY of MUMBAI before the due date, that shall be announced by the college office through the circular on Notice Board, in due course of time . Last date of accepting the enrolment forms by college office, is 16th August, 2011 and by University of Mumbai is 31st August, 2011. Students who fail to fill up the Enrolment form, their admission will be treated as cancelled without any notice to such students.**

N.B. No form will be accepted without the necessary accompaniments and two passport size photographs.

- B) Students who are granted admission must pay fees on the same day, failing which they will have **NO CLAIM** to the seat.
- C) A student once admitted has to pay the fees for the whole year even if he/she subsequently leaves the college, or if his/her name is struck off the college roll.
- D) Leaving Certificate of the previous school or Transference Certificate of the previous college will be required from each student wishing to join the college. It can be called for through the college authorities, if it has not been submitted at the time of admission. **BUT THE SUBMISSION OF NO OBJECTION CERTIFICATE FROM THE PREVIOUS COLLEGE IS ESSENTIAL AT THE TIME OF SEEKING ADMISSION.**
- E) In the cases of the students where the **Eligibility Certificate** is required, shall be admitted to the college only **provisionally** and at his/her own risk. Such students must submit the provisional eligibility certificate at the time of admission and confirmation of

eligibility must be provided **on or before 15th October, 2011**. Otherwise their admission shall be treated as cancelled. As per **University of Mumbai Circular No. Eligibility (Patrata)/7017/2007 dated 1st October, 2007**, **Students from the States, other than Maharashtra, seeking admissions in this college, are hereby informed that they will not be issued any official documents i.e. Marksheet, School leaving certificate, Passing certificate or any other certificate / document, unless the concerned Board / University of their state issues the verification certificate to the concerned students.**

- F) The roll number to each student will be given on admission. The roll number once allotted will not be changed during the year.
- G) Students should get receipt of every payment they make in the office. No complaint will be entertained if the corresponding receipt is not produced.

2. IDENTITY CARD

On admission every student will receive an Identity Card, which must always be worn and must be presented for inspection on demand. No student will be allowed to enter the college premises or attend the classes or enter the Library / Laboratory / Gymkhana without a valid Identity Card. The Identity Card is not valid unless a **Stamp** size photograph of the student is affixed on the space provided and bears the college seal and Principal's signature and is signed by the student in the space provided. A fine of Rs 100/- will be levied on any student found without a valid Identity Card.

3. COLLEGE DEPOSIT

Application for refund of college deposits must be made **on the prescribed form** accompanied by the **relevant deposit receipts** within **one year of applicant's ceasing to be a regular student of the college**, failing which the college deposits will be forfeited. The period of one year will be counted from the last date of term, last attended by the applicant or in case of the student leaving the college with the permission of the Principal during the course; from the date he/she is permitted to leave the college.

N.B.:

- 1) A fees receipt and Identity Card must be produced while applying for refund of fees or college deposits. A penalty of Rs. 50/- will be levied for each receipt lost by the student and consequently not attached to the application for withdrawal of the deposits.
- 2) Refund of College Deposits will be in the form of A/c. Payee Cheque in the students name only.

4. CHANGE OF COLLEGE

No student will be permitted to change the college during the course of the year without prior permission of the Principal in writing.

5. DISCIPLINE

Student/s violating these rules will be subject to the Disciplinary action by College.

- A) (a) Students must behave properly both inside the class room and in the college premises and he/she must not do anything that will cause disturbance to any class or their fellow students.
- (b) Loitering in the corridors or sitting on steps or corners is strictly prohibited.
- (c) Smoking and spitting is strictly prohibited.
- (d) No society or association should be formed, no meeting be held, and no person invited to address the students in the college without the prior written permission of the Principal.
- (e) In the college meeting the chair must be taken by a responsible person.
- (f) The students are refrained from using the **Mobile Phones** in the college premises vide circular issued by University of Mumbai No. UG/552 of 2004 dated 31st December, 2004.
- (g) Girls should come decently and properly dressed.

B) Library Rules

1. Library facilities are provided free of cost to the bonafide students only.
2. Books are issued for 7 days.
3. If student fails to return the book on or before the due date, a fine of Rs. 2/-per day per book shall be charged.
4. If student fails to return the book even after the completion of final examination, Marksheet of such student shall not be issued to him/her till he/she return the books along with fine or penalty.

6. ATTENDANCE

Under Ordinance O.119 of the University of Mumbai, student is required to attend minimum 75% of the total number of lectures and practicals for the academic year.

7. RAILWAY CONCESSION

- a) Bonafide students of the college below 25 years are eligible for railway concession for

their season tickets between the stations nearest their home and Ulhasnagar. Applications on the prescribed form will be accepted between 9.30 a.m. to 12.30 p.m. on working days in the office. As a proof of residence, student must show his/her ration card.

b) Long journey railway concession will be granted in vacation only as per the rules published by the railways. Information about which will be given in the office between 9.30 a.m. to 12.30 p.m. on working days.

8. In case of loss of Identity Card **OR** Fee Receipt, Rs. **100/-** shall be charged as duplication charges and student must acquire the same Immediately.

9. For **Change of Subject (Degree & Junior)** Rs. **50/-** per subject shall be charged. **STUDENTS COMING FROM OUT SIDE STATE OF MAHARASHTRA AND OTHER UNIVERSITY (OTHER THAN MUMBAI UNIV. /BOARD) FOR ADMISSION** are required to submit provisional statement of eligibility certificate issued by eligibility section, Gr. Floor, Dr. Babasaheb Ambedkar Bhavan, Vidyanagari, Mumbai. They are required to bring Provisional Statement of Eligibility from Registrar, University of Mumbai, Kalina, Mumbai - 400 098 or Mumbai Divisional Board and also should pay Eligibility fee of Rs. 220=00 while seeking admission. Students must submit following certificates within one month after the admission, with three attested Photocopies.

1. Migration Certificate

2. Passing Certificate

3. Statement of Marks. Except Migration other certificates shall be returned in the month of March.

10. Freeship / Scholarship

The students who secure 85% marks at the S.S.C. examination & 75% or more marks at the H.S.C. examination should apply for “State Govt. Open Merit Scholarship”.

Students leaving the college in the middle of the term forfeit their claim for Merit Scholarship or Freeship & will be liable to pay entire fees for the term.

The B.C. candidates, children of freedom fighters/Ex.Serviceman, Children of Primary teachers/ Secondary School Teachers (who teach from Std. V to VII) should apply for scholarship/freeship at the time of admission in the prescribed form.

The Guardian of a student will have to give a declaration that the student belongs to the Economically backward class category and produce documentary evidence in support of it, if the student wish to get E.B.C. concession in fees.

In case the student is not granted E.B.C. freeship by the Government, he / she will have to pay full fees to the college.

Students who do not apply for Scholarship/Freeship in time, for which they are eligible, will under no circumstances be considered for concession in fees.

NB.: As per the University of Mumbai Ordinance No. O. 119, if a student fails to maintain minimum 75% attendance he/she will not be eligible for any scholarship / freeship.

Co-Curricular Activities

1) N.C.C.

The college enrolls students from both junior and degree college to N.C.C. in the boys' or girls' units. The enrollment is purely by selection, and students are accorded training in a variety of fields such as rifle shooting, signals, map-reading, medical, civil defence, drill, unarmed combat, etc. They are also encouraged to carry out socially relevant activities such as blood donation, adult education, tree plantation, etc. The best cadets are recommended to the battalion for para-sailing, mountaineering, trekking, hiking, Republic Day Camp, Youth Exchange Programmes etc. **Major Dr. J. J. Patil, Incharge of NCC (Girls) Unit and Capt. D.U. Shinde and Prof. Vilas Gaikar** are incharge of the NCC (Boys) units.

2) N.S.S.

National Service Scheme was established in the year 1969, the birth centenary of the Father of the Nation, Mahatma Gandhi. It is identified as “**Youth movement on Social Development**”. Students can enrol themselves in N.S.S. and develop their personality through social service projects. An N.S.S. Volunteer is required to do 240 hours of Social Work in two consecutive academic year and at least one residential camp of 7 days duration in two years to be eligible for 10 grace marks in both the annual examination. The N.S.S. Programme Officers of the College are **Ms. Ruby Kuriakose, Mr. Chandrasheel Tambe and Mr. Kailas Aute.**

3) COLLEGE MAGAZINE

The college magazine **CHANDI** is published every year in the second term. It reflects the entire set up of the college, its working during the year, and the progress made in different avenues. It contains articles on literary, academic and topical subjects. Besides, it also contains photographs of the activities of the college. The magazine is an almost completely in-house production, which is managed by the Magazine team comprising of students and teachers, who are involved in its production from the conceptualising to the printing stages. The current editor of **CHANDI** is **Dr. Deepa Mishra**

4) ASSOCIATIONS

The College has **Five** well developed Associations, namely

| | |
|------------------------------|--|
| Arts Forum | Dr. Vibha Kumar , Chairperson |
| Commerce Association | Dr. Lali Rajan , Chairperson |
| Science Association | Dr. Aruna Rai , Chairperson |
| Sindhi Sahit Sangat | Mrs. Sandhya Kundnani , Chairperson |
| Marathi Vagmay Mandal | Mrs Jyotika Ozarkar , Chairperson |

to develop the extra-mural activities of the students. The literary faculties of the students are promoted by the English Literary Association, Hindi Sahitya Parishad and Social Sciences under one roof “**Arts Forum**”. The Arts Forum also promotes the interest of students in various art forms. The Science Association provides a platform for the expression of the scientific spirit of the students. Commerce & Accountancy Associations promotes Industrial

Visits, Personality Developments & Career Building Programmes. Marathi Vangmay Mandal seeks to promote Maharashtrian Culture & Literature among the students. These Associations cater to the development of literary skills, scientific temperament and managerial skills of the students and to provide them with a vibrant intellectual and cultural environment. The various activities that are undertaken by these associations are cultural programmes, Art exhibitions, Avesh, Nirman, Quiz Competitions, Industrial visits, Personality Development Programmes and Career Guidance activities.

5) CULTURAL ACTIVITIES: Incharge Mr. Nitin Arekar (Degree College), Mrs. Mona Rupani (Junior College) The College initiates various cultural activities to nourish talents of the students on a large scale. Some of the prestigious programmes that the college organizes on an Annual basis are the Bhajan Prabhat and Bhajan Sandhya at the beginning of two terms; The Gaurav Diwas, in commemoration of the spirit of Republic nature of the Nation on 26 January, when we honor the living legends of independent India; the Chandi Utsav, - the proceeds of which are donated to the Shantivan Ashram, Panvel. On the College Annual Day, we honor our students who have excelled in academics, sports, co-curricular, extra curricular activities and community services. Through a stringent process the two best students each from Degree and Junior College, are selected as **Mr. Chandi and Miss Chandi**. The selection procedure for these titles is very well defined and transparent. Applications are invited from meritorious students and they are evaluated along the parameters of Academic, Extra-curricular / Co-curricular / Extra Mural Activities, Group discussions, Personal Interviews and Public Performance. A separate panel of judges is appointed for all these events and the criteria for evaluation is determined and displayed well in advance.

6) 'EXPRESSIONS' is a group formed with the objective of developing general communication skills, inculcating reading habits, cultivating debating skills and to encourage students form opinions and articulate their point of view. Weekly discussions on current issues and topics of academic / general interest, elocution and debating sessions, training workshops by invited and inhouse resource persons, screening of movies / documentaries followed by discussions, newsletters are some of the activities planned. Teacher facilitators of **'Expressions'** - **Mrs. Urmila Pillay Arya, Dr. Neena Anand, Dr. Samuel Wesley.**

UGC INITIATIVES

WOMEN'S STUDIES CENTRE (WSC): Directors- Ms. Prema Gurbuxani and Ms. Sonia Varandani

Ours is the First College in the state of Maharashtra to be awarded the Women's Studies Centre by the UGC. The major Project of the WSC has been the Adult Education Programme in which the Centre motivates and sponsors women from the lower economic strata of society. The other activities of the Centre are SHE (Shelter of Health and Education) in

collaboration with the local administration Ulhasnagar Municipal Corporation and Kaivalyadhama, Lonavala, the premier Yoga Institute of India. The WSC has also organised seminars and workshops and gender awareness sessions in association with the WDC, the NSS and the GSC of the College and NGOs like Akshara. An International Conference was organised by the WSC & GSC in September 2007

GANDHIAN STUDIES CENTRE: Directors - Ms. Urmila Pillay Arya and Dr. Kavita Harisinghani

Since its inception, the GSC, which is the First of its kind in a college in Maharashtra State, has worked towards reaching out to the various sections of society to inculcate Gandhian values and practices. A number of short term courses have been organised for Police Personnel, Journalists, College Teachers, NSS volunteers, Elected Women Representatives of UMC, BMC, KDMC and AMC. Bhajan Prabhat and Bhajan Sandhya are organised by the GSC on Gandhi Jayanti and Punyathithi at Rajabai Tower, University of Mumbai. The GSC works in associations with the WSC and the NSS units of the College and with Mumbai Sarvodaya Mandal and other Gandhian organisations.

ALUMNI: Chairperson - Mrs. Ashwini Gokhale

The College has an Extensive Alumni which encourages reunions with the Alma-mater. The Association tries to connect to various Alumni like eminent Theatre Personalities, renowned Doctors, corporate Professionals, Academicians for their assistance in holistic development of the College. The Alumni of Smt. C.H.M. College has always connected to various departments.

PARENT TEACHERS ASSOCIATION : Dr. Bela Nabar & S.R. Bhagwat

Parents Teachers Association (PTA) is a formal Organisation in educational institutions comprising of Parents, Teachers and Staff that is intended to facilitate parents' participation in the College activities. PTA ensures an informal dialogue for total involvement and participation of at the college level. The focal aim is to engage parents as critical partners, who can actively contribute to the effective functioning of the College Smt. CHM College has a functional PTA which reviews the college progress through Parent Development Meetings.

GENDER SENSITISATION INITIATIVE :

WOMEN'S DEVELOPMENT CELL (WDC): Chairperson- Dr Radha Shet

As per the requirements of the University of Mumbai the College has established a Women's Development Cell, which has been functioning for four years now, to generate gender awareness and sensitivity among the students and the faculty. The WDC seeks to promote respect for women at the workplace, address issues that specifically pertain to women, identify problems of working women and try to resolve them in a well-negotiated manner.

Amenities

The College has well developed amenities to meet the growing needs of the students. Amenities have been consistently upgraded from time to time much to the benefits of the students. Some of the amenities which needs to be mentioned are:

1) **Laboratories**

The College has spacious and well-equipped 15 laboratories in the subjects of Chemistry, Physics, Botany, Zoology and Microbiology, Computer science and I.T., DMLT, and analytical Chemistry Laboratory for the Junior and Degree college and PG Diploma courses. The Geography and Psychology departments have laboratories for the Undergraduate course. The laboratories are equipped with modern instruments to cater to the needs of the present syllabus and beyond. The Chemistry department has a spacious post-graduate laboratory, the Microbiology department has two research laboratories and the Physics department has one research laboratory. The college has well-equipped Computer Laboratories with peer-to-peer network and internet for the use of students to meet all necessary curriculum requirements and also beyond it. A Language Laboratory has been set up with a grant from the UGC. The Language Lab will provide special coaching in English, Marathi, Hindi and Sindhi language teaching and will seek to improve the spoken and written communication skills of our students.

2) **Gymkhana Chairman : Mr P C Mathew**

It has an area of 1944 sq. ft., houses facilities for indoor games like Table Tennis, Carrom, Chess, Gymnasium for work out, Boxing, Weightlifting and Judo. It has 2 playgrounds - one foreground and second on the rear side. Provides facilities like Hand Ball, Volley Ball, Basket ball, Soft Ball, Ball Badminton, Kabbadi, Kho Kho, Athletics (High Jump, Long Jump, Tripple Jump). It also provides facilities like Foot ball, Cricket, Hockey, and Athletic (Track Event)

3) **Library Committee: Chairperson Mrs Pratima A. Das**

The Library has a broadband BSNL internet connection for students and staff from 7.00 a.m. to 6.00 p.m.. All software licenses used. The College has membership of British Council Library since 2003 and American Library Centre. Information and guidance regarding competitive Professional Examination is also made available to students. Total Books - 74,230 and Journal - 101, Newspapers 28

Book Bank Facility: The College Library has a collection of more than 16,000 text books in book bank facilities provided to Degree College Students on First-cum-first-served-basis. Forms are issued to the students on which they have to write their demand for the books. A Maximum of 3 books of the subject are issued to needy and deserving students. These books are to be returned to the library immediately after the completion of their theory examinations.

Reading Room: 225 students can be accommodated in large and spacious reading room attached to the Main Library . The facility is provided from 7.00 a.m. to 8.00 p.m. (13 hours). Reference Books, Magazines, Daily Newspapers are provided to the students.

4) **Botanical Garden:**

The College has a well-developed **Principal K. M. Kundnani Botanical Garden** , with a well-groomed Conservatory. The college is also in the process of developing a Medicinal Garden.

5) **Conference/Seminar Halls and Group Discussion Room:**

The College has well-equipped, Air Conditioned Conference Halls and a Group Discussion Room

7) **N.C.C. Obstacles Zone :**

The College developed N.C.C. Obstacles Zone under the guidance of 6 MAH B.N.(N.C.C.) Boys MUM. A GRP

8) **Canteen**

The canteen is attached to the main building and it runs under the supervision of the college administration.

9) **Parking Facilities**

Parking space for vehicles of Staff and Students is provided at nominal charges.

THE COLLEGE CALENDAR 2011 - 2012

TERMS

| | |
|---------------|--|
| First Term: | From 9 th June, 2011 |
| Second Term | Will be intimated later |
| Winter Break: | 24 th December, 2011 to 1 st Janaury, 2012 |

DEGREE COLLEGE (F.Y. & S.Y. Examinations)

| | |
|-------------------------|-----------------------------------|
| First Term Examination | - 1 st week of October |
| Second Term Examination | - 2 nd Week of March |

MAJOR CO-CURRICULAR ACTIVITIES

| | |
|--|---|
| Academic Achievers Day | - 3 rd September, 2011 |
| Sports Week | - 12 th to 17 th December, 2011 |
| Science & Arts Exhibition | - 20,& 21 December, 2011 |
| Chandi Utsav | - 22, 23,24 December, 2011 |
| College Foundation Day- Bhajan Prabhat | - 2 nd January 2012 at 8.00am. |
| College Annual Day | - To be notified later |

T.Y. BA Academic Schedule

| | |
|-------------------------------------|--|
| Last date of completion of syllabus | - 31 st January, 2012 |
| Preparatory Leave for prelim | - 1 st Feb.to 5 th Feb.2012 |
| Preliminary Examination | - 6 th Feb. to 12 th Feb.2012 |
| Post prelim intensive discussion | - 15 th Feb. to 25 th Feb.2012 |
| Preparatory Leave for Final Exams. | - 25 th Feb 2012 onwards. |

T.Y. B.Sc. Academic Schedule

| | |
|-------------------------------------|--|
| Last date of completion of syllabus | - 20 th January 2012 |
| Preparatory Leave for prelim | - 12 th Feb.to 14 th Feb.2012 |
| Preliminary Examination | - 16 th Feb. to 21 st Feb.2012 |
| Prelim Practical Examinations | - 23 rd Feb.to 28 th Feb.2012 |
| Preparatory Leave for Final Exams. | - 2 nd March 2012 onwards. |

T.Y. B.Com. Academic Schedule

| | |
|-------------------------------------|--|
| Last date of completion of syllabus | - 30 th January 2012 |
| Preparatory Leave for prelim | - 9 th Feb.to 12 th Feb.2012 |
| Preliminary Examination | - 13 th Feb. to 23 rd Feb.2012 |
| Post prelim intensive discussion | - 2 nd Mar. to 4 th Mar.2012 |
| Preparatory Leave for Final Exams. | - 5 th March 2012 onwards. |

Preliminary Examination

The Preliminary Examination is conducted to provide an opportunity to write the examination and identify deficiencies before the annual examination. It is expected that prior to appearing for the preliminary examination, the students have prepared themselves fully for the final examinations. Therefore the preliminary examination provides a chance to the students to improve themselves after appearing in the examinations which they do not get after appearing for the final examination.

College Awards to Merit Holders

The awards from S.N. 1 to 18 were instituted by Late **Shri Gangaram Himathmal Mansukhani.**

| | |
|---|---------|
| 1. Smt. Chandibai Himathmal Mansukhani Scholarship | Rs. 300 |
| 2. Smt. Chandibai Himathmal Mansukhani Scholarship | Rs. 300 |
| 3. Smt. Chandibai Himathmal Mansukhani Scholarship | Rs. 300 |
| 4. Smt. Himathmal Metharam Mansukhani Scholarship | Rs. 300 |
| 5. Smt. Sounpibai Himathmal Mansukhani Scholarship | Rs. 300 |
| 6. Smt. Sounpibai Himathmal Mansukhani Scholarship | Rs. 300 |
| 7. Shri. Hashmatrai Himathmal Mansukhani Scholarship | Rs. 300 |
| 8. Shri. Bhagwan Himathmal Mansukhani Scholarship | Rs. 300 |
| 9. Shri. Gangaram Himathmal Mansukhani Scholarship | Rs. 300 |
| 10. Shri. Gangaram Himathmal Mansukhani Scholarship | Rs. 300 |
| 11. Smt. Dingibai Himathmal Mansukhani Scholarship | Rs. 300 |
| 12. Smt. Rochibai Himathmal Mansukhani Scholarship | Rs. 300 |
| 13. Smt. Jamnabai Himathmal Mansukhani Scholarship | Rs. 300 |
| 14. Shri. Metharam Narayandas Mansukhani Scholarship | Rs. 300 |
| 15. Shri. Narayandas Hotchand Mansukhani Scholarship | Rs. 300 |
| 16. Shri. Hotchand Lokumal Mansukhani Scholarship | Rs. 300 |
| 17. Shri. Lokumal Harisingh Mansukhani Scholarship | Rs. 300 |
| 18. Shri. Harisingh Mansukhdas Mansukhani Scholarship | Rs. 300 |

Awards 19 & 20 are donated by **Mrs. Pratibha Sachdev**

| | |
|--|---------|
| 19. Radhabai B. Masand Memorial Award First rank in T.Y.B.A. History (C.H.M. University of Mumbai) | |
| 20. Ratanlal B. Masand Memorial Award for First Rank in T.Y.B.A. (CHM Univ. Mum.) | |
| 21. Master Sitaldas Scholarship | Rs. 300 |
| 22. Principal L.H. Ajwani Scholarship for standing First in T.Y.B.A. (Sindhi) | Rs. 250 |
| 23. Rajan & Bhagwandas Educational Trust Scholarship | Rs. 600 |

Besides some special Scholarships and prizes are awarded every year by Kishinchand Chellaram College and the college Management.

These Scholarships will be continued to be paid every year from F.Y.B.Sc./F.Y.B.A. and F.Y.B.Com., this will be increased to **Rs. 6000/-** p.a. till the T.Y.B.Sc./T.Y.B.A. and T.Y.B.Com subject to the eligibility criteria.

| | |
|--|----------------|
| 24. Kishinchand Chellaram Educational Trust Scholarship on Means-cum-Merit Basis for XI & XII Science | Rs.4000 |
| 25. Kishinchand Chellaram Educational Trust Scholarship on Means-cum-Merit Basis for XI & XII Arts | Rs.4000 |
| 26. Kishinchand Chellaram Educational Trust Scholarship on Means-cum-Merit Basis for XI & XII Commerce | Rs.4000 |

List of Degree College Teachers

Dr. (Mrs.) Bhavna M. Motwani
Principal

Mrs. Lata V. Talreja
Registrar & Public Information Officer

Dr. Padma Deshmukh
Vice-Principal

Prof. Ashwini Gokhale
Vice-Principal

Prof. Ritika Sachdev
Vice-Principal

Prof. Gopi Shamnani
Vice-Principal

Accounts Department

Mr. Kailash Bhatia (Head)

Mr. Kishore Peshori

Mr. Haresh Budhrani

Mr. Gopichand Shamnani

Mr. Rakesh Kalwani

Ms. Reshmi Gurnani

Ms. Chandni Ahuja

Ms. Reshma Kukreja

Botany Department

Dr. Bhavna Motwani (Head)

Dr. J.J. Patil

Dr. Aruna Rai

Dr. Sharda Vaidya

Mr. Prashant Patil

Dr. Darshana Patil

Dr. Lakshmi Girish

Dr. Lalsaheb Yadav

Business Law Department

Mr Maheshkumar Sharma

Business Management

Mr G.V. Rao (Head)

Chemistry Department

Ms. Karishma Dass (Head)

Dr. Suhasini Asokan

Ms. Pratima Das

Mr. A K Upadhyay

Ms. Prema Gurbuxani

Mr P V Wani

Mr. Mahesh Gurdasani

Mr. D L Teckchandani

Dr. V B Patil

Mr. AD Tiwari

Ms. Sonia Varandani

Ms. Sheela Vasu

Mr. Pankaj Ponda

Ms. Ruby Kuriakose

Ms. Yogini Bhambardekar

Ms. Sarika Chhabria

Mr. Nagesh Sutar

Dr Neena Anand

Mr. Sandeep Kotwal

Mr. Baynes Gunaji

Commerce Department**Mr. D.U. Shinde (Head)**

Mr. Shivaji Kapse

Dr. Lali Rajan

Economics & Bus. Eco. Dept.**Ms. Moni Alex (Head)****Ms. Indira Nair (Head,Bus. Eco.)**

Ms. S.V.L. Anuradha

Ms. Ashiwini Gokhale

Dr. Manju Pathak

Ms. Usha Oommen

Mr. Vilas Gaikar

English Department**Dr. Charanjit Kaur (Head)**

Dr. Pratima Das

Dr. Deepa Mishra

Mr. Kailash Aute

Mr. Pandhare Anand Bhaskar

Geography Department**Dr. Vibha Kumar (Head)**

Mr. Dipesh Karmarkar

Mr. Ritesh N. Khandare

Hindi Department**Dr. Surendra Prasad (Head)**

Dr. Sheela Ahuja

Ms. Bhavana Rochlani (P.T.)

History Department**Ms. Amita Grover (Head)**

Ms. Renu Sachdev

Dr P Samuel Wesley

Marathi Department**Mrs. J.S. Ozarkar (Head)**

Mr. Nitin Arekar

Mathematics Department**Ms. S. A. Chinchole (Head)**

Mr. K.A. Pakhare

Ms. Urmila Pillay

Mr. Amish Thakker

Ms. Sangita Joshi

Ms. Asha Manglani

Mr. Mandar Khasnis

Mr. Jadhav Deepak

Ms. Pooja Rajani

Microbiology Department**Ms. S.R. Bhagwat(Head)**

Dr. S.N. Patel

Dr. Padma Deshmukh

Dr. Bela Nabar

Ms. Sandhya R. Mulchandani

Dr. Rasika Sagar Pawar

Ms. Pranali Shashikant Kale

Mr. Ashish Vijay Kumar Jain

Physics Department**Mr. B. D. Chakradeo (Head)**

Mr. S.R. Chaudhari

Dr. M.S. Khanna

Mr. P.P. Gajare

Mr. Y.P. Jadhav

Dr. Uma Bhambhani

Dr. Sunanda Karandikar

Dr. Vivek Kale

Mrs. Kavita Harisinghani

Dr. Ms. Rashmi Deshpande

Ms. Geeta Manoj Nair

Zoology Department**Dr. P. Fernandez (Head)**

Mr. P.C. Mathew

Ms. Seema Ajbani

Mr. Shashibal Pandey

Dr. Raghav kumar Mishra

Mrs. Shaikh Rohma

Dr. Jogeshwar S. Purohit

Dr. Sandeep Garg

Mr. Subhash Athavale (Librarian)**Political Science Department****Mr. Prashant Kelkar(Head)**

Mr. Chandrasheel Tambe

Psychology Department**Ms. Aarti Pasarkar (Head)**

Dr. Radha Shet

Ms. Jayashree Panicker

Ms. Vandana Mane

Sindhi Department**Ms. Sandhya Kundnani (Head)**

Mrs. Roma Jaisinghani

Sociology Department**Mr. Vijay Umrani (Head)**

Mr. Pradeep Gangurde

Ms. Laxmi Periyaswamy

Smt C.H.M. College, Ulhasnagar-3

Admission Form for Coaching Camp (Sports)
_____ Game

| Game | Level | Achievements | Remarks |
|------|-------|--------------|---------|
| | | | |
| | | | |
| | | | |
| | | | |

Mr. /Miss _____, understand that I am offered admission in _____ Class in Smt. C.H.M. College, Ulhasnagar, for the year 2009-10. I am interested to play for Inter-Collegiate Tournament.

Class _____. Roll No. _____ Sign. of Student

Address: _____

Tele. No. _____

To,
The Principal
Smt. C.H.M. College, Ulhasnagar.
Sir,

Local Railway Concession

Date: _____ / 201

I request you to provide me the Railway Concession as per the following details.

Name: _____

(Surname) (Name) (Father's Name)

Class: _____ Roll No. _____ Date of Birth _____

Station From _____ To _____ (Monthly / Quarterly)

Date of issue _____ Date of Expiry _____

H. No. _____ Season Ticket No. _____

Residential Address: _____

Student's Signature

To,
The Principal
Smt. C.H.M. College, Ulhasnagar.
Sir,

Local Railway Concession

Date: _____ / 201

I request you to provide me the Railway Concession as per the following details.

Name: _____

(Surname) (Name) (Father's Name)

Class: _____ Roll No. _____ Date of Birth _____

Station From _____ To _____ (Monthly / Quarterly)

Date of issue _____ Date of Expiry _____

H. No. _____ Season Ticket No. _____

Residential Address: _____

Student's Signature

Form for participation in various activities.

Name: _____ Class: _____ Roll No: _____

Hobbies:

- 1)
- 2)
- 3)
- 4)

I understand that it is compulsory to participate for at least 40 hours of extra-curricular and co-curricular activities in the College for the over all development and growth of my personality. I would like to participate in the following six programmes organised by the College on Mass Scale:

| SR. NO. | TYPE OF ACTIVITY | NATURE OF THE PARTICIPATION |
|---------|---------------------------|---|
| 1) | Sports | 1) 2) 3) 4) |
| 2) | N.S.S. | |
| 3) | N.C.C. | |
| 4) | Social Welfare | |
| 5) | Association | 1) Science Association 2) Arts Forum 3) Marathi Vangmaya Mandal 4) Sindhi Sahit Sangat 5) Commerce Association 6) Women's Studies Centre 7) Gandhian Studies Centre |
| 6) | Cultural | |
| a) | Music | 1) Indian Classical 2) Indian Light Vocal 3) Indian Classical Instrumental (Taalvadya & Swaravadya) 4) Western Vocal 5) Western Instrumental |
| b) | Literary Events: | 1) Essay 2) Elocution 3) Debate 4) Quiz |
| c) | Dance Section: | 1) Indian Classical 2) Folk Dance 3) Western Dance |
| d) | Theatre Section: | 1) Mono Acting 2) Mime 3) Skit 4) One Act Play 5) Mimicry |
| e) | Fine Arts Section: | 1) Painting 2) Collage 3) Poster Making 4) Cartooning 5) Rangoli 6) Clay Modeling 7) Drawing |

Date _____ Signature of Parent _____ Signature of Student _____

This form duly filled must be submitted alongwith the admission form at the time of admission

Change of Subject Form

To,
The Principal
Smt. C.H.M. College
Ulhasnagar - 421 003

Sir,

I, _____, student of your College of
_____ Class, Roll No. _____, request you to change my subject
combination as follows:

| Subjects mentioned in Admission form | Change desired |
|--------------------------------------|----------------|
| | |
| | |
| | |
| | |
| | |
| | |
| | |
| | |
| | |

I am willing to pay Rs. 50/- per subject (Non refundable) as administrative charges for the same.

Signature of the Student

NOTE: The change of Subject is subject to availability of seats in that subject :Last date for submission will be notified later

FORM FOR IDENTITY CARD
For Degree / Junior College
To be filled by applicant in block letters

Paste Recent
Stamp size
Photo Here

Name: _____
(SURNAME) (NAME)

(FATHER'S NAME) (MOTHER'S NAME)

Class _____ Roll No. _____

Subject Group: (For Science Degree students only) _____

Permanent Address: _____

_____ Tel. No. _____

Date of Birth: _____ Blood Group: _____

Mobile No. : _____ Email ID : _____

Fee Receipt No. _____ Date of Admission: _____

Signature of Student

FOR OFFICE USE ONLY

Received On: _____

Received By: _____

Checked By: _____

Note: Student must submit recent Stamp size photo along with this form.

EDUCATION IS WORSHIP FOR A STUDENT

Rig- Veda Prayer

O God,

Let us be united;

Let us speak in harmony;

Let our minds apprehend alike.

Common be our prayer;

Common be the end of our assembly;

Common be our resolution;

Common be our deliberations.

Alike be our feelings;

Unified be our hearts;

Common be our intentions;

Perfect be our unity.

**SMT. CHANDIBAI HIMATHMAL MANSUKHANI COLLEGE,
ULHASNAGAR - 421 003.**

RECEIPT

Received from Mr./ Ms. _____

the application form No. _____ for admission to _____

class.

Date

No.

Name & Signature of Receiver

| | |
|--|-----------------|
| R. D. National College & W. A. Science College, Bandra | June, 1949 |
| Kishinchand Chellaram College, Churchgate | June, 1954 |
| Kishinchand Chellaram Law College, Churchgate | June, 1955 |
| Hassaram Rijhumal College of Commerce and Economics, Churchgate | June, 1960 |
| K. C. College of Management Studies, Churchgate | June, 1960 |
| Smt. Mithibai Motiram Kundnani College of Commerce and Economics, Bandra | June, 1961 |
| Smt. Chandibai Himathmal Mansukhani College, Ulhasnagar | June, 1965 |
| Bombay Teachers' Training College, Colaba | June, 1969 |
| Prin. K. M. Kundnani College of Pharmacy, Cuffe Parade | June, 1971 |
| Prin. K. M. Kundnani Pharmacy Polytechnic, Ulhasnagar | June, 1971 |
| Gopaldas Jhamatmal Advani Law College, Bandra | September, 1977 |
| Watumull Institute of Electronics Engineering & Computer Technology, Worli | November, 1981 |
| Thadomal Shahani Engineering College, Bandra | October, 1983 |
| Institute of Technology, Ulhasnagar | August, 1985 |
| Dr. L. H. Hiranandani College of Pharmacy, Ulhasnagar | August, 2004 |
| Nari Gursahani Law College, Ulhasnagar | August, 2004 |
| Hashmatrai & Gangaram Himathmal Mansukhani Institute of Management, Ulhasnagar | August, 2005 |